

## Welcome Primetime Families!

Dear Parents and Guardians,

We are very excited to return to in person service at Crocker Farm Elementary School. We missed every single one of our pupils and their families. We are also eager to meet our new students (and families) who will be attending Primetime for the first time. As you may imagine the pandemic took a toll on our program as well. We normally have about 22+ staff members who are college students. In the past, over 90 percent of our younger staff would return the following fall and become senior group leaders and we would hire new students to take the spots of the staff who graduated. However, during the pandemic, most of our educators/leaders graduated and we have a very small number of returning leaders. We are working very hard to rebuild our team and reopen at full capacity as soon as possible, but in reality we are not sure how quickly this will happen. In order to be compliance with our state licenser (the EEC) and maintain a safe ratio we have to limit our opening number to 30 participants and gradually increase as we hire new team members. We understand this may pose difficulties on many families needing child care service, and apologize for the disruption. We hope to hire staff as quickly as possible while maintaining the quality of care we have always provided. In addition, **our program will open on Thursday, September 2** instead of the first day of school which is Monday, August 30.

Our philosophy is to create a safe environment, age appropriate activities that strengthen families and support the development of the whole child physically, mentally, socially and academically. Our activities include STEM, arts and crafts, team building, games, food activities and homework support. Primetime staff is trained in CPR/First Aid, 12 EEC essential trainings, positive behavior management, and child developmental subjects.

### **Reminders:**

- Our program will follow CDC and local health department guidelines for COVID-19 in school year 2021/22
- Hours of operation are Monday through Friday from 2:40-5:30pm and on school early release days from 12:30 -5:30pm
- Full day programs are available (8:30am-4:45pm) during school vacation in February and April.
- Safety is our priority, and to have a smooth transition from school to the after-school program we kindly ask parents/guardians to inform the site coordinator (via phone or email) if your child attended school, but will not attend the after-school program.
- Bus transportation at the end of the day will start on in mid-September and is designated for families who otherwise won't be able to attend our program. Additional bus info will follow.
- Parent/Guardian Pick up will be via the Shays Street entrance (Back door). Please ring the bell and our staff will let you in.
- Parents/Guardians and/or adults permitted to pick up your child must show photo ID at pick up
- It's parents/guardians' obligation to provide the site coordinator with child information regarding any health/wellness concerns. Individual Health Plans should be filled for any child with health/life threatening conditions.
- It is our policy that children will not bring the following to Primetime; toys, electronic games or music players, gadgets, cards or any similar items. We understand that with parents' permission older students may carry cell phones. Please remind your child that during the after-school

program cell phones are only for emergency communication and otherwise should stay in their backpack.

- Please make sure your child wears appropriate clothes and shoes for inside and outside play. We go outside everyday unless there is heavy rain or extreme cold. We suggest to label all clothing.

Thank you for entrusting your child(ren) in our care!

Grace Marczuk  
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