RETURN FORM TO:
Town Clerk's Office
4 Boltwood Avenue
Amherst, MA 01002

TOWN OF AMHERST
IMPORTANT LEGAL DOCUMENT
2022 ANNUAL CENSUS STREET LISTING

PRECINCT -

IMPORTANT: State Law mandates an annual street listing of residents as of January 1st each year. Please update and/or correct the information provided by adding, removing or making changes below the printed information. **Please SIGN and return this form within ten (10) days even if NO changes are necessary.** *You may return your census by mail in the enclosed envelope, in person at the Town Clerk's Office, by fax (413-259-2499) or email to census@amherstma.gov.* For detailed instructions on how to complete this form, see reverse side. If you need further assistance, please contact the Town Clerk's Office at (413) 259-3035.

Resident Address: If resident or mailing address is incorrect, make corrections below, indicating whether mailing or resident:

_____

_____

_____

WARNING: FAILURE TO RESPOND TO THIS MAILING FOR TWO (2) CONSECUTIVE YEARS SHALL RESULT IN REMOVAL FROM THE ACTIVE VOTING LIST AND MAY RESULT IN REMOVAL FROM THE VOTER REGISTRATION ROLLS. (M.G.L. c. 51, §4[c])

Voter Instructions: This form cannot be used to register to vote or change your party affiliation. If there is no party code in Voter column "A" you are not a registered voter in Amherst. If you would like to register to vote or change your party, you may do so in-person, by mail or online at **registertovotema.com.** Mail-in voter registration forms can be found at **www.sec.state.ma.us.**

A	B	C	D	E	F	G	H	I	J	K
VOTER	NAME (Last, First, Middle)	MAIL TO	DATE OF BIRTH (MM/DD/YYYY)	OCCUPATION	(M) MOVED / (D) DECEASED	U.S. VETERAN	PUBLIC SAFETY EMPLOYEE	NATIONALITY IF NOT A U.S. CITIZEN	PREVIOUS ADDRESS If at current residence less than one (1) year	VOTER'S SIGNATURE *Signed under the penalties of perjury M.G.L. c. 51, §3* Voters making changes to their name and/or address must write their name change/new address in the white row, and sign below in the gray row. CHANGES CANNOT BE MADE WITHOUT A SIGNATURE

_____ Telephone *(optional):* _____ ☐ Check if unlisted

Signature of Respondent Date

Signed under the penalties of perjury as prescribed by M.G.L. c. 56, §4

We thank you for your prompt response!

Don't forget to renew your dog licenses! Failure to do so by June 1st will result in a $30.00 late fee per dog, in addition to the licensing fee. See reverse side for further instructions.

INSTRUCTIONS FOR COMPLETING THE ANNUAL CENSUS STREET LISTING

COMPLIANCE with this State requirement provides proof of residence, protection of voting rights, veterans' bonus, housing for the elderly and related benefits, and information for the selection of jurors.

SPECIFIC INSTRUCTIONS

A - [VOTER]: Registered voters will have a code indicating their party enrollment status in this column. "D" Democrat, "R" Republican, "U" for Unenrolled (Independent). All other letters represent political party designations. If nothing is listed, the person is not a registered voter in Amherst. You cannot use this form to register to vote or change your political party (see *Voter Instructions* on reverse side). Failure to respond to this form for two (2) consecutive years will result in removal from the active voting list and may result in removal from the voter registration rolls. M.G.L. c. 51 §37A (Inactive Voters List) states "The name and address of a voter...shall be maintained on an inactive voters list until such voter has failed to vote in two consecutive biennial State elections and has thereafter been notified, by mail, of such removal from the inactive voters list." Inactive voters who do not respond to the census confirmation mailing, and do not vote for four (4) consecutive years will be removed from the voting list.

B - [NAME]: List ALL residents at this address. Include children, those serving in the military, away at school, or at a nursing facility/rest home. If a new member has been added to the household, include all applicable information on the blank spaces provided.

C - [MAIL TO]: Also known as "head of household." If a "Y" appears in this column next to your name, you are the designated individual to whom this form has been sent. If you wish make a change, write "Y" next to the name of the selected individual. *Only one "head of household" can be designated*.

D - [DATE OF BIRTH]: MM=Month, DD=Day, YYYY=Year

E - [OCCUPATION]: Provide/update your profession, not the name of your employer.

F - [M - MOVED / D - DECEASED]: Place an "M" to indicate a resident has moved. Place a "D" in the column to indicate the resident is deceased. Voters who have moved **MUST** also provide their new address and sign in column "K" for it to be processed.

G - [U.S. VETERAN]: Mark "Y" to indicate the resident's status as a veteran of the U.S. Armed Forces.

H - [PUBLIC SAFETY EMPLOYEE]: Residents who work in law enforcement or public safety will be noted as "PSC" in this column.

I - [NATIONALITY]: If the resident is not a U.S. citizen, indicate their nationality.

J - [PREVIOUS ADDRESS]: Provide resident's previous address if at current address less than one (1) year.

K - [VOTER'S SIGNATURE]: Registered voters in the household who have made changes to their name and/or address, must first write their name/address change in the white row and sign below in the gray row.

2022 DOG LICENSING INFORMATION

Dog licenses expire on March 31st annually and must be renewed by June 1st to avoid a $30.00 late fee per dog. The owner or keeper of a dog over the age of 6 months shall obtain a license for the dog from the licensing authority in the city or town in which the dog is kept. (M.G.L c. 140 § 137)

In order to license your dog(s) by mail or in person, we will need the following: 1. Copy of a current rabies certificate 2. Proof of spay/neuter if applicable 3. Check made payable to the "Town of Amherst." The fee is $15.00 for each non-spayed/non-neutered dog or $5.00 for each spayed/neutered dog 4. Self-addressed stamped envelope if licensing by mail. **FOR NEW DOGS**: You may obtain a license in person or by mail ONLY. Please be aware that new dog licenses cannot be purchased online. **FOR RENEWALS**: You may obtain a license in person, by mail or online at: www.amherstma.gov/payments. If paying online, you must also send a current rabies certificate to townclerk@amherstma.gov. Please contact the Town Clerk's Office at (413) 259-3035 if a previously licensed dog no longer lives at your address so we can amend our records. Thank you.

Dog 1

Owner's Name: _____ Dog's Name: _____ Spayed/Neutered (Circle one) NOT Spayed/Neutered (Circle one)

Street Address: _____ Mailing Address: _____

Age: _____ Breed: _____ Color(s): _____ Sex: M / F (Circle one) New Dog OR Renewal (Circle one)

Dog 2

Owner's Name: _____ Dog's Name: _____ Spayed/Neutered (Circle one) NOT Spayed/Neutered (Circle one)

Street Address: _____ Mailing Address: _____

Age: _____ Breed: _____ Color(s): _____ Sex: M / F (Circle one) New Dog OR Renewal (Circle one)