



AMHERST Massachusetts

TOWN HALL • 4 BOLTWOOD AVENUE • AMHERST, MA 01002-2302

Local Historic District CERTIFICATE APPLICATION

For Office Use Only:

Application #: _____ Received by Planning Dept: _____
 Reference #: _____ Hearing Date: _____
 Fee Paid: \$ _____ Certificate Type: _____
 Book: _____ Page: _____ LHD Name: _____

APPLICANT INFORMATION:

Applicant: _____
 Address: _____

 Telephone: _____
 Email: _____

CONTRACTOR:

(if none, indicate who will complete the work)

Company: _____
 Telephone: _____
 Email: _____

ARCHITECT:

Company: _____
 Telephone: _____
 Email: _____

CERTIFICATE REQUESTED:

- Certificate of Non-applicability**, for work requiring a Building Permit but not requiring full Historic District Commission review for one of the following reasons:
 - alteration of exterior architectural feature(s) not visible from a public way
 - alteration is maintenance, repair, or replacement of one or more exterior architectural features not involving a change in design, material or outward appearance
 - other: _____
- Certificate of Appropriateness**, for work requiring a Building Permit or, if not requiring a Building Permit, involving the removal without replacement of an architectural feature
- Certificate of Hardship**

PROPERTY INFORMATION:

Property Address/Description:

 Map/Parcel: _____

PROPERTY OWNER:

(if different from applicant)

Address: _____

 Telephone: _____
 Email: _____

DATES OF PLANNED WORK:

Start: _____
 Completion: _____

DESCRIPTION OF PROPOSED WORK:

Describe the specific exterior architectural features to be altered. Indicate if the work replace the existing material with a similar or same material. If you are applying for a Certificate of Non-Applicability, explain here why the work qualifies for that certificate and include such documentation (see next item, below) as will enable the Building Commissioner or other designated staff to make that determination within 5 days. Failure to provide such information may extend the period for determination and issuance of the Certificate of Non-Applicability. If you are applying for a Certificate of Appropriateness, describe how the exterior architectural features will be altered, and how the resulting altered exterior architectural features will relate to other features of the building and to similar features of buildings and structures in the surrounding area. For this and other relevant factors, consult Sec. 8 of the Town of Amherst Local Historic District Bylaw, available from the Planning Department. Attach additional pages as necessary.

Horizontal lines for text entry.

REQUIRED DOCUMENTATION TO BE ATTACHED

- Plans/scale drawings
- Existing and proposed site or plot plans
- Photographs of existing conditions: structure and areas affected
- Material samples and/or product literature

To the best of my knowledge, the information contained in this application is accurate and complete.

Signature of applicant(s) Signature of property owner(s)