



For Office Use Only:

Application #: _____ Received by Planning Dept: _____
Reference #: _____ Filed with Town Clerk: _____
Fee Paid: \$ _____

Town Clerk

APPLICANT INFORMATION:

Applicant: _____
Address: _____

Telephone: _____
Fax: _____
Email: _____

SURVEYOR/ENGINEER/ATTORNEY:

Address: _____

Telephone: _____
Fax: _____
Email: _____

PROPOSAL:

Number of Existing Parcels/Lots: _____
Number of Proposed Parcels/Lots: _____
Number of Proposed Streets: _____
Total length of all streets: _____

PROPERTY INFORMATION:

Property Address/Description:

PROPERTY OWNER:

(if different from applicant)
Address: _____

Telephone: _____
Email: _____

DEED OF PROPERTY RECORDED IN:

Hampshire Cty. Reg. of Deeds Mass. Land Court
Book: _____ Page: _____
Map/Parcel: _____
Zoning District: _____

The undersigned herewith submits the accompanying Definitive Plan of a subdivision of property located in the Town of Amherst under the Subdivision Control Law, M.G.L. Chapter 41, § 81K-81GG, and to the Rules and Regulations governing the Subdivision of Land in the Town of Amherst, as amended.

NOTE: File this completed form with one full-size, one 11x17", and electronic sets of plans; paper and electronic copies of the Development Impact Report (DIR); the application fee* and the legal ad fee (\$75) with the Planning Department. File one copy of plans, application, and DIR with Board of Health.

Signature of applicant(s) (if other than owner)

Signature of property owner(s)

FORM C – DEFINITIVE SUBDIVISION APPLICATION

This Page for Town Hall Office Use Only:

Application #: _____

Reference #: _____

Town Engineer		DPW Superintendent	
Fire Chief		Health Department	
Building Commissioner		Conservation Director	
Other:		Other:	

Planning Board Meeting Date(s): _____

Planning Board Action: Approved Disapproved Approved with Conditions

Phased Growth Schedule: _____

Action Letter Sent to Applicant: _____ (date)

Town Clerk/Building Commissioner/Town Engineer Notified of Planning Board Action: _____ (date)

Inspection Fee Paid: _____ (date) _____ (amount)

* The application fee for a Definitive Subdivision Plan is \$1,000 + \$150/lot for applications preceded by a Preliminary Subdivision Plan; for Definitive Subdivision Plans without Preliminary Subdivision Plans, the fee is \$2,000 + \$200/lot.

ATTENTION!



HOMEOWNERS, BUILDERS, CONTRACTORS, LANDSCAPERS & ARCHITECTS

Do NOT cut down, remove, or alter any existing TREE, SHRUB, or STONE WALL near a street until you have confirmed that they are *entirely* on private property!

Under the Shade Tree Act (MGL Ch. 87) and the Scenic Roads Act (MGL Ch. 40, Sec 15C) existing TREES, SHRUBS & STONE WALLS in Amherst are protected in the following areas:

- ☞ On private property if the tree trunk, shrub, or stone wall touches or extends into the public way (the public property that includes the street, sidewalks, and utility corridors); or

- ☞ In the public way, including in front of any private property being prepared/cleared for driveways, construction, connection to utilities, etc.

Violations of these laws can involve FINES up to **\$500**, PLUS the cost of replacing all trees, shrubs, and walls. Don't take the chance! Ask first.

FOR PROPERTY LINE INFO:

Jason Skeels, Town Engineer
Public Works Dept.
586 South Pleasant Street
Amherst, MA 01002
(413) 259-3050
skeelsj@amherstma.gov

FOR PUBLIC SHADE TREE INFO:

Alan Snow, Tree Warden
Public Works Dept.
586 South Pleasant Street
Amherst, MA 01002
(413) 259-3211
treewarden@amherstma.gov

FOR SCENIC ROADS INFO:

Amherst Planning Dept.
Town Hall, 4 Boltwood Ave.
Amherst, MA 01002
(413) 259-3040
planning@amherstma.gov

