

# Community Preservation Act Committee Proposal Request Form for FY 2016

CPA funding category X Historic Preservation

**Date:** December 10, 2014

**Submitting Entity:** Goodwin Memorial A.M.E. Zion Church

Contact Person: Joanne Sunshower, M.Div.

Contact Phone: 413-259-1129

Contact Email: jsunshower@verizon.net

**Overview of Proposal:** – Please describe your project and your feasibility analysis  
Capital Needs, Archeological Studies & Planning for Preservation of Historic Building.

## **Describe how your request meets the CPA criteria:**

1. Description of funding needed including:

a. Documentation of cost estimates \$25,000 APPENDIX #1 & #2

b. Other sources of funding, e.g., grants, self-funding, fund-raising

Total amount for Pre-development studies requested from Amherst CPA Funds. MHC, Capital Campaign, other grants sources are being planned and sought for Construction Phases.

c. Timeline on how CPA funds, if awarded, would be spent including over multiple years  
Within one year.

2. Urgency of the Project, if any Urgent (in use, not collapsing, but in need of work) see Narrative

3. Estimated timeline from receipt of funds to Project completion Within one year.

4. Acquisition or preservation of threatened resources - Preservation-Listed on national & state Historic registers. One of only a few buildings listed in 2005 Amherst Preservation Plan.

5. Population(s) to be served by the Project Significant to Amherst as first Independent Black Church & region as earliest AME Zion Church in Pioneer Valley.

6. How will the CPA investment in your property, facility or project be maintained over time?  
Active congregation maintains the Church.

7. How the Project is prioritized by requesting Town committees or commissions?  
Approved by Amherst Historical Commission Nov. 20, 2014

8. Other information regarding the Project deemed necessary for CPAC

Attachments:

Project Narrative

Early History

Community Impact

Appendix #1 - Capital Needs Assessment Proposal

Appendix #2 - Archaeological Testing Proposal

Parcel Specifications & Neighborhood Location

Building Photographs

CPAC Proposal - Goodwin Memorial AME Zion Church  
Accounting Office, Attn: Sonia Aldrich, Comptroller  
Town of Amherst, 4 Boltwood Ave., Amherst MA 01002

December 7, 2014

TO THE AMHERST COMMUNITY PRESERVATION COMMITTEE:

The Trustees of Goodwin Memorial African Methodist Episcopal Church are pleased to submit this application for funds to perform a Capital Needs Assessment and Archeological Study to fulfill the pre-development requirements for planning the preservation, restoration, compliance with building and accessibility codes, and improved usefulness to the Amherst community of the oldest A.M.E. Zion Church, as well as one of the earliest Independent Black Churches in the Pioneer Valley.

We have the privilege to be the inheritors and caretakers of the Church, which is one of the few specific buildings listed in the 2005 Amherst Preservation Plan. We were pleased to welcome local visitors and those from surrounding states last month, when the church was featured as the first house of worship ever to be included in the Annual Historical Houses Tour of the Amherst Historical Society.

We are attaching the proposal for the assessment and study from Ford Gillen Architects in partnership with Agricola Corporation, and expect the work to be completed within 10 months from the receipt of funds, and will make a report of progress at that time or within the year.

Members of the Trustees and the Restoration Committee are available to supply further information. The Project contact is Joanne Sunshower, M.Div., 413-259-1129 or [jsunshower@verizon.net](mailto:jsunshower@verizon.net)

Notifications can also be sent by mail to:

Goodwin Memorial A.M.E. Zion Church

*e/o J. Sunshower*

*P.O. Box 541*

*Shutesbury, MA 01072*

For the Trustees of Goodwin Memorial A.M.E. Zion Church,

*Gloria B. Boyer Chairperson*

# Community Preservation Act Committee Proposal Request Form for FY 2016

## CPA funding category

Check all that apply

- Community Housing
- Open Space
- Historic Preservation
- Recreation

**Date:** December 10, 2014

**Submitting Entity:** Goodwin Memorial A.M.E. Zion Church

Contact Person: Joanne Sunshower, M.Div.

Contact Phone: 413-259-1129

Contact Email: jsunshower@verizon.net

**Overview of Proposal:** – Please describe your project and your feasibility analysis  
Capital Needs, Archeological Studies & Planning for Preservation of Historic Building.

### Describe how your request meets the CPA criteria:

1. Description of funding needed including:
  - a. Documentation of cost estimates APPENDIX #1 & #2
  - b. Other sources of funding, e.g., grants, self-funding, fund-raising Total amount requested from CPA for studies. MHC, Capital Campaign, other grants sources for Construction Phases.
  - c. Timeline on how CPA funds, if awarded, would be spent including over multiple years Items for assessment planned as seasonally possible. Completion within one (1) year.
2. Urgency of the Project, if any Urgent (in use, not collapsing, but in need of work) see Narrative
3. Estimated timeline from receipt of funds to Project completion - Within one (1) year.
4. Acquisition or preservation of threatened resources Listed- National & State Historic Registers One of only a few buildings listed in 2005 Amherst Preservation Plan.
5. Population(s) to be served by the Project Significant to Amherst as first Independent Black Church & region as earliest AME Zion Church in Pioneer Valley.
6. How will the CPA investment in your property, facility or project be maintained over time? Active congregation maintains the Church.
7. How the Project is prioritized by requesting Town committees or commissions? Approved by Amherst Historical Commission Nov. 20, 2014
8. Other information regarding the Project deemed necessary for CPAC -

Attachments:

Project Narrative

Early History

Community Impact

Appendix #1 - Capital Needs Assessment Proposal

Appendix #2 - Archaeological Testing Proposal

Parcel Specifications & Neighborhood Location *to follow - included in email*

Building Photographs *to follow - included in email*

*CPAC Proposal - Goodwin Memorial AME Zion Church*

**Attachment # 1 Narrative for Capital Needs, Archaeological Studies, & Planning**

The Trustees of the Goodwin Memorial African Methodist Episcopal Zion Church have received approval from the Amherst Historical Commission to submit an application for CPA funding to perform a comprehensive Capital Needs Assessment. This will provide the information regarding issues of soundness, safety, building codes, energy conservation, and accessibility that we need for short and long-term planning. Since then, we have been informed by the Massachusetts Historical Commission that an archaeological assessment of the site is prudent, and would be required prior to any construction, since the church is an already registered historical site. Therefore, our revised proposal includes that assessment.

The Church currently houses an active congregation committed to preserving the structural integrity and restoration of the exterior and interior, along with increasing its usefulness to and accessibility by the community. We envision and have embarked on a comprehensive project to recover and articulate more history of the African American community in Amherst through the history of the Church, spearheaded by an ongoing project with UMass History Department.

The Church was proposed by the town and listed on the National Historic Register #000000416 in April of 2000, the same year as the adjoining residential neighborhood of Westside, where most of the early congregants lived. The neighborhood is constituted roughly by the triangle of Northampton Road (Rte 9), Woodside, and Snell, encompassing Baker and Orchard Streets and Hazel Avenue, which in the 1860's constituted the west side of Amherst. The Church is one of only a few historic buildings specifically named within the 2005 Amherst Preservation Plan.

The 50' x 25' structure is set back on a parcel of land 84" x 56' on Woodside Avenue, across from the Amherst College Cadigan Center. It is abutted by private properties on which Amherst College holds the right of first refusal. The architecture reflects the Bungalow/Craftsman design principles popular at the time of its construction (1910), namely the exposed rafter ends, hipped roof, and shingled walls. Largely unchanged since construction, the building is a prime example of vernacular religious architecture, and stands as one of the remaining testaments to the history of African Americans in Amherst. (See attached summary of the early history of Goodwin.)

Dedicated in 1910, the Church is the earliest extant house of worship built by African American residents in Amherst, the other being Hope Community church (1912). It is the single affiliate of the African Methodist Episcopal Zion Church in the upper Pioneer Valley, and one of the earliest of only five in central and western Massachusetts (Worcester, Springfield, Pittsfield, Great Barrington). The founding of Goodwin links Amherst with the pre- & post-Civil war movement for independence within religious denominations nationwide.

The basic framework of the building is sound. The congregation has been maintaining the building, and will continue to do so. We recently contracted to exterminate an infestation of termites. However, we have not had the resources to make improvements; for example, the roof is about 20 years old, and the working kitchen in the basement had to be dismantled because of flooding and mold. So some aspects are not up to current building codes. While the Church is not in imminent danger of collapse, it is urgent that we plan for preservation measures for continued use.

Our Renovation Committee has solicited the advice of several contractors with historic preservation experience, who walked around and within the church, then spoke with committee members. All confirmed that extensive work will need to be done to preserve the structural

*CPAC Proposal - Goodwin Memorial AME Zion Church*

**Attachment # 1. Narrative for Capital Needs, Archaeological Studies, & Planning**

integrity of the building, and advised a Capital Needs Assessment as the pre-development foundation for documenting costs, setting priorities, and making a plan in conversation with other interested parties, such as the town and state agencies. Therefore, we are submitting the formal estimate from Bill Gillen of Ford Gillen Architects, in partnership with Greg Farmer of Agricola Corporation. (Appendix #1) Both have experience with local historic buildings, as well as the MA Historic Commission, and are well-equipped to advise us.

Appendix #2 is the preliminary proposal and estimate from UMass Archaeological Services. As an Historic Site listed on the National and State Registers, testing and monitoring for archaeological significance is required before any ground disturbance--which we anticipate for correction basement flooding and footing for an accessibility ramp. At the request of the CPA Committee Chair, here are links for the laws and regulations governing construction or alteration of MA Historic sites: <http://www.mass.gov/courts/docs/lawlib/900-999cmr/950cmr71.pdf>  
<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleII/Chapter9/Section27C>

During this year of assessments, the Trustees have plans to seek wider sources of funding, including the Massachusetts Preservation Projects Fund, other grant sources, and a capital campaign through events and individual fundraising.

*CPAC Proposal - Goodwin Memorial AME Zion Church*  
**Attachment # 2 - Early History Summary**

Sources:

A History of Goodwin Memorial A.M.E. Zion Church compiled for the Homecoming Celebration, Feb. 24, 2007, by Vanessa Fabien, Doctoral student in Afro-American studies, UMass-Amherst.

History of Hope Community Church - Documents collected by Robert H. Romer, Amherst College Professor Emeritus of Physics, Special Collections, Jones Library, Amherst, MA.

Current research by Julie Peterson, Gabrielle Chapman, and Kathleen Maloney, graduate students in History, UMass-Amherst, under the direction of Joye Bowman, Ph.D., History Department Chairperson.

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Spirituality and religious worship have always been characteristic pillars of African American communities. Historically, the Independent Black Church also served to politically, socially and economically empower worshippers within the Black community. Intelligence, integrity and thriftiness (Litwack 145) became the anchors for Black empowerment. Leaders and members of churches have been steadfast in their determination to improve the lives of their fellow humans by pooling their resources to accomplish what may have seemed unattainable during their times, often with significant personal sacrifice. This rings true in the history of Goodwin as well.

In the mid-1700's, Amherst College professors taught the Sunday School in the Amherst Academy Building and preached to the Black population because they perceived it as their moral duty. As membership increased, the venue for preaching changed to the First Congregational Church. As early as 1742, the list of communicated members of the First Congregational includes "George, a Negro servant".

The first recorded meetings for prayer and worship prayer with Black leadership were initiated in 1825 by Rev. Erasmus Darwin Eldredge--then a student at Amherst College and later pastor of the Congregational Church in Hampton, NH (1838)--taking place in private homes, with as many as seventy attending. (Amherst College Archives). It is not clear how this group was related to those who worshipped in Zion Chapel. For historical context, African Americans were licensed to preach and ordained as pastors in the late 1700's by various churches in the east and south--some for segregated membership within a church, some for a separate congregation.

After the Civil War as more African Americans moved north, the Black population increased to approximately 100. With funds collected from Amherst College faculty and townspeople, a chapel was erected in 1869 "so that the colored people of the town would have a separate place to worship", though the ministers continued to be white members of the Congregational Church (Romer). The building was named Zion Chapel, and was located on the east corner intersection of Northampton and what was then Parsons Street, now Woodside Ave. By 1899, worshippers there numbered sixty-one (Amherst College Archives).

Moses G. Goodwin (1851-1923) was a Columbia University graduate and community leader in Amherst, who owned a bicycle repair shop in the town center. Born in South Carolina, he moved to Amherst after the Civil War, married Anna Reed in 1891, and they had three daughters, Ruth, Olive, and Amy. In the early 1900's, Moses with others applied to the Church to form their own congregation; however, permission was denied.

*CPAC Proposal - Goodwin Memorial AME Zion Church*  
**Attachment # 2 - Early History Summary**

This group subsequently left the Chapel and organized their own society, the Zion Methodist Union, on August 7, 1906, and decided to build their own church. The Hasbreth sisters, who were members, sold an undeveloped parcel of their land on Parsons Street/Woodside Ave. for \$1,100 to Moses Goodwin., who then deeded the property to the congregation.

At a council meeting on September 11, 1906, they decided to seek connections with the other Black churches in the New England area (Medley 65-66), and discovered resonance with the A.M.E. Zion Church, founded in New York by James Varick, Peter Williams, and others who had separated from the Methodist Church after refusing to continue being segregated in their worship and denied ordination. (The first Zion church was erected in New York in 1800, and the denomination was officially formed between 1820 and 1824.) The members of Zion Methodist Union were received into the A.M.E. Zion Conference on June 5, 1908.

To raise funds for the building, the members held festivals, sold eggs, donated their labor and materials, and solicited contributions from Amherst Alumni (Amherst College Archives). The African Methodist Episcopal Zion Church of Amherst, MA was officially dedicated at 3:00pm on Sunday, July 10, 1910, accompanied by congregational singing. Rev. John D. Nichols was the pastor, and the corner stone was laid by Bishop Alexander Walters, A.M.D.D.

According to Ruth Goodwin, the church thrived as a core of African American community life in Amherst, where they could come together for social as well as religious gatherings. Children could stay throughout the day well-supervised and play with their friends, while their parents worked (Goodwin ). The congregation also gained local fame for hosting fried chicken dinners prepared by in the church's basement kitchen. In 1967 to commemorate Moses Goodwin's leadership and his family's role in the African American community of Amherst, the church was renamed Goodwin Memorial A.M.E. Zion.

Goodwin Memorial A.M.E. Zion Church is a living example of hard work, heart, and spirit. The current pastor is Rev. Margaret R. E. Lawson, who is also the Pastor of Pastors for the New England Conference of the international A.M.E. Zion Church.

#### **References**

African A.M.E. Zion Church. Corner Stone Laying and Dedication Programme. 10 July 1910.

Amherst Black History project of UMass students online:

<http://amherstblackhistory.jimdo.com/goodwin-memorial-a-m-e-zion/>

Goodwin, Ruth. Personal Interview conducted by James Smith & Mary Commager. 1983; Interview with Horace Boyer on WGBY, 1994.

History of the Town of Hampton, New Hampshire: From Its Settlement in 1638, to the Autumn of 1892, Volume 1, Joseph Dow Salem Press Publishing and Printing Company, 1894

Litwack, Leon F. *Trouble in Mind: Black Southerners in the Age of Jim Crow*. NYVintage Books, 1998.

Martin, Sandy D. "Varick, James." *African American Lives*. Eds. Henry Louis Gates Jr. and Evelyn Brooks Higginbotham. New York: Oxford, 2004.

Medley, Terry. "Amherst Black Churches: Dual Roles or Not?" Honors Thesis. Amherst College, 1974.

Springfield Union. "Amherst Church Redecorated" 11 May 1954.

*CPAC Proposal - Goodwin Memorial AME Zion Church*  
Attachment # 3 - Benefits to the Community

The congregation and individual members of Goodwin Memorial A.M .E. Zion Church continue to play a supportive role in the Amherst African American and general community, contributing outstanding talent, enhancing Amherst's institutions, culture, and education. Examples are below.

In conjunction with the campaign to preserve and renovate the church, we have embarked on a Revealing History project, through which we are drawing on diverse members of the Amherst community to enhance the public knowledge regarding the African American presence and participation in the Amherst community. Currently, graduate students in the UMass History department are working with Goodwin to expand our knowledge about the early congregation and Amherst African American community. Advisors include Robert Romer, Ph.D., author of *Slaves in the Connecticut River Valley*, and a Volume on Amherst African American History in the Special Collections at the Jones Library, and Max Page, UMass Professor of Architecture, Director of Historic Preservation Initiatives, author of *Giving Preservation a History* (Routledge, 2003, co-edited with Randall Mason)

**Goodwin Memorial congregation ongoing contributions to the community:**

The Martin Luther King, Jr. Annual Celebration is the premier event celebrating African Americans in the Amherst Community, and is the occasion for student scholarships and teacher recognition awards. It was initiated 30 years ago as a joint effort by Judy Brooks of Goodwin Memorial and Mary Wyatt of Wesley United Methodist churches. Goodwin members have continued to serve on the organizing committee.

Goodwin members have provided:

- > Mentoring for students of A Better Chance--a residential high school program which prepares academically talented and highly motivated African American, Latino, Asian, and Native American students from underserved school districts for college and future leadership roles in the broader community.
- > Annual support for the backpack and school supplies programs sponsored by the Amherst schools and Big Brothers//Big Sisters.
- > Founding participation in Coming Together, a community multiracial project that offers opportunities for the community to talk about race, better understand each other, stand against racism, and build a healthier community <http://www.coming-together.org/>

September 2014 - Goodwin hosts reception for Rev. Mildred Hines, the first woman elected Bishop in the A.M.E. Zion Church, 2008, and newly appointed to lead the New England Conference.

November, 2014 - Goodwin is the first house of worship ever to be included in the Amherst Historical Society's Tour of Historical Houses. Our pastor, Rev. Margaret Lawson and members welcomed and discussed our history with 85+ visitors. Goodwin hosted Amherst Interfaith Thanksgiving Service Nov. 25<sup>th</sup>; including participation by several Christian denominations, the Jewish Community of Amherst and the Hampshire Mosque, and the Peace Pagoda.



*CPAC Proposal - Goodwin Memorial AME Zion Church*  
Attachment # 3 - Benefits to the Community

**Goodwin Memorial individual members' impact within Amherst institutions, culture, and education--a few examples:**

As Chair of the History Department at UMass Amherst, Joye Bowman, Ph.D. creates opportunities for graduate students to incorporate community engagement in their historical research. This enables students to learn techniques of oral history along with library research, while increasing public access to historical knowledge about our region

John Higginson, Professor of History at UMass Amherst, has published and spoken about the links between African American struggles in the U.S. and Southern Africa, including: "Shaping the Mirror of Sovereignty: The Quest for a Democratic Society in the American South and South Africa, 1844-1902" appeared in M.N. Matselela's *South Africa and the United States: The Protracted Encounter* (New York: Verso Press, 1997), and current work-in-progress, *The Hidden Cost of Industrialization: State Violence and the Economic Transformation of Southern Africa, 1900-1980*.

The Goodwin Memorial Choir makes up the core of the regionally popular **Amherst Area Gospel Choir** (AAGC)--launched in 2008 under the direction of Jacqueline Wallace, MSW, LICSW--is featured in multicultural events year-round. In 2014, the Five College tribute to the life of Nelson Mandela, and the reading of Frederick Douglas' 1852 speech "The Meaning of July 4<sup>th</sup> for the Negro" on the Amherst Commons. Jacqui was named 2012 Citizen of the Year by the Martin Luther King, Jr. Committee. <https://amherstarealgospelchoirblog.wordpress.com/>

The Amherst Education Foundation and the Social Justice Concentration at UMass School of Education sponsor the **Roger L. Wallace Excellence in Teaching Award**, in honor of Roger Wallace, Math teacher for 38 years at Fort River School, and co-author of *Not Just Schoolwork: New Directions in Written Expression*. This competitive award carries an endowed stipend given annually to an elementary teacher in the Amherst & Pelham schools who encourages students' self-confidence and passion for learning, and demonstrates a social justice commitment to ensure equitable support for the talents of all students.

Judy Brooks, who taught in Pelham elementary school recently received the **2014 Jean Haggerty Award from Amherst Media** for her dynamic teaching methods, effective approach to teaching civics, and her tireless community engagement on behalf of social justice. Judy currently serves as Vice Chair of the Amherst Housing Authority, and Co-chair of the Voter Education/Registration Committee of the Amherst League of Women Voters.

Gillen  
Collaborative  
Architects

409 Main Street  
Amherst, MA 01002  
Tel 413-253-2529  
architects@gillencollaborative.com

December 5, 2014

William V. Gillen, AIA  
John Krifka, AIA  
Carol Vincze, AIA, LEED-AP

Joanne Sunshower, M. Div., Project Contact  
Goodwin Memorial Church  
41 Woodside Ave.  
Amherst, MA 01002

Dear Ms. Sunshower:

Thank you for arranging the initial meeting at the Goodwin Memorial last week. The Goodwin Memorial A.M.E. Zion Church (MHC #AMH.290) was constructed in 1910 and is individually listed on the National Register of Historic Places as a significant African American heritage site and as a local example of the Craftsman-inspired architectural style. Greg Farmer and I were pleased to meet with the church members and hear about the plans for repairing and upgrading the building.

At their request, we have prepared an outline of the pre-development work related to the historic building that could qualify for matching grants through the Community Preservation Act (CPA) and/or the Mass. Preservation Projects Fund (MPPF).

|   |                 |
|---|-----------------|
| 1. Photograph and measure the building and prepare as-built plans, elevations and site plan using AUTO CAD.   | \$ 1,000        |
| 2. Conduct a code analysis of the existing building including public safety, handicapped access and energy code.  | 800             |
| 3. Identify critical capital improvements: roofing, painting, emergency lighting, second egress, accessible entrance, accessible toilet, central air conditioning, insulation, and flood control. | 0               |
| 4. Prepare a conceptual master plan with outline specifications.  | 2,500           |
| 5. Evaluate the electric, heating and plumbing systems (professional engineer).   | 1,500           |
| 6. Evaluate floor loading & roof loading capacities (structural engineer).  | 1,000           |
| 7. Prepare itemized cost estimates for proposed repairs & improvements (professional cost estimator).   | 1,500           |
| 8. Review compliance with historic preservation standards & the potential for capital funding through CPA and/or MPPF   | 1,200           |
| 9. Commission a topographic & boundary survey.  | 1,500           |
| 10. Commission a soil boring & geotechnical report to assess subsurface water level & soil bearing capacity.  | 2,500           |
| 11. Test for hazardous materials on roof, plaster & glazing compounds.  | 1,500           |
| <b>GRAND TOTAL</b>  | <b>\$15,000</b> |

December 5, 2014  
Page 2

The scope outlined above would be completed for a flat fee of \$15,000. The specific schedule would be worked out in consultation with the church once funding is secured.

Sincerely,

A handwritten signature in black ink, appearing to read "W. V. Gillen". The signature is stylized with a cursive-like flow.

William V. Gillen  
RJ; 3062Ltr12-5

cc: Greg Farmer, Agricola Corporation



UNIVERSITY OF MASSACHUSETTS  
AMHERST

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Joanne Sunshower  
Goodwin Memorial A.M.E. Zion Church  
41 Woodside Ave.  
Amherst, MA 01002

December 9, 2014

**RE: Cost Estimate for Archaeological Reconnaissance and Intensive (Locational) Survey  
for the Goodwin Memorial A.M.E. Zion Church in Amherst, Massachusetts**

Dear Ms. Sunshower,

Thank you for contacting Archaeological Services at the University of Massachusetts (UMAS) in regards to an archaeological assessment at the Goodwin Memorial A.M.E. Zion church in Amherst. We have prepared a preliminary letter proposal and cost estimate to conduct the archaeological assessment prior to drainage improvements and construction currently being considered on the church property. UMAS understands these property improvements may include drainage improvements, the installation of central air conditioning, and an accessibility ramp that may impact areas of the building's exterior.

The Goodwin Memorial A.M.E. Zion Church is listed on the Nation Register of Historic Places and the Massachusetts Inventory of Historic Assets (MHC #AMH.290) by virtue of its significance as an African American heritage site, and as an example of the Craftsman-inspired architectural style. The archaeological surveys are designed to provide timely and efficient compliance with MGL c. 9, ss. 26-27C (950 CMR 70-71).

The proposed tasks to be performed by UMAS conform to MHC guidelines (950 CMR 70) and will consist of the following:

- *Application for a Massachusetts State Archaeologist's permit:* The Principal Investigator will apply for an excavation permit from the Massachusetts State Archaeologist.
- *Background research:* UMAS will review documentation relating to the church and its surroundings in order to generate historic, environmental, and Native American contexts for the property, and to guide the placement of excavation units.
- *Recommended subsurface testing:* UMAS recommends between 2.5 and 4.25 square meters of subsurface excavation around the exterior of the building. Excavations would include 4-8 50x50 cm shovel test pits (STP) and three 1-1.5m x 50cm exploratory trenches. The STPs would be utilized in the locations of disturbance for accessibility ramp footings and central air conditioning units; the exploratory trenches will be placed

on different sides of the building to document features relating to its construction and use. Subsurface testing will be completed in a total of two working days.

- *Completion memorandum:* A memorandum summarizing the fieldwork findings and making recommendations will be submitted to the sponsor within five business days of the completion of subsurface testing. After review by the sponsor, a copy of this memorandum will be sent to the Massachusetts Historical Commission for review.
- *Processing, analysis, and curation of artifacts and documents:* Any artifacts or cultural material recovered during the archaeological survey will be processed and stored at the laboratory of UMAS. Documents pertaining to the research and fieldwork will also be curated at the UMAS lab.
- *Comprehensive final report:* A final report will be prepared presenting the results of the archaeological surveys and recommendations; which may include avoidance and/or mitigation strategies for any adverse effects to the significant historic and archaeological qualities of the property. Copies of the final report will be provided to the Massachusetts Historical Commission.

The estimated total cost for the reconnaissance and intensive (locational) surveys at the Goodwin Memorial A.M.E. Zion Church, including the permit application, background research, subsurface testing, artifact analysis and curation, completion memorandum, and comprehensive report is \$9,000-\$10,000.

This preliminary proposal and cost estimate does not constitute a formal proposal or commitment by the University of Massachusetts. If the cost estimate in this preliminary proposal is acceptable, Archaeological Services will have the University's Office of Grants and Contracts promptly send you a formal proposal and contract acceptance form for this project detailing the testing strategies and schedule.

To expedite a contract acceptance, or if you have any questions or concerns regarding the cost estimate or fieldwork, please do not hesitate to call or e-mail. I can be reached at (413)-545-0916 or [ericjohnson@anthro.umass.edu](mailto:ericjohnson@anthro.umass.edu). Thank you for the opportunity to submit a proposal for archaeological survey on this very interesting parcel.

Sincerely,



Eric S. Johnson  
Research Assistant Professor  
Director, Archaeological Services  
Department of Anthropology  
University of Massachusetts Amherst  
[ericjohnson@anthro.umass.edu](mailto:ericjohnson@anthro.umass.edu)  
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