

**June 24, 2010 Budget Coordinating Group
1st Floor Meeting Room, Town Hall - 11:30 a.m.**

Agenda

1. Designate note taker
2. Review and adopt agenda
3. Comments from public
4. News affecting budget
5. FY 11 Budget Process – Review/Recap/Lessons Learned
 - a. Calendar considerations for FY 12 planning
 - b. Process to enhance uniform format and content of budgets
 - c. Definition of “FTE” so that the Finance Committee and Town Meeting can more clearly understand changes in employees, both supported by Town appropriation and in total.
 - d. Other suggestions
6. Initial 2012 budget projections and how they affect planning and management, including negotiations with bargaining units
7. Identify Takeaway Messages
8. Minutes, meetings of March 4 and 25, April 29 (if available)
9. Next Meeting
10. Adjourn