

Dog Park Task Force [Draft] Minutes June 3, 2022

Task Force Members Attending

Nina Allen (non-voting)
Ted Diamond
Jack Jemseck (left early)
Ellen Keiter
Jim Pistrang

Town Staff Attending

Carol Hepburn
Dave Ziomek

Call to Order

Jim P. read the script suspending certain provisions of the Open Meeting Law.

Quorum present (4 of 8 voting members)

Minutes taken by Jim P.

Zoom meeting recording is here:

https://amherstma.zoom.us/rec/share/2DMO4OKF7E_xLgkWB2Z7NG96oze9uSbBp_bp9Zu_iMECV2r-44Rxx_LRgD6yAuM32.mxq7L_rSOaQdACPV

Action Items

Jim

Doodle Poll for next meeting

Send documents to Task Force:

Donor list for acknowledgements
Signage and Kiosk outline (Oct 27 2022)
Friends Group mission document (July 2020)

Confirm and compare donor list with Angela

Follow up with donors to determine wording on their acknowledgement signs

Dave

Follow up on storm fencing

Confirm that materials are available, order if not
Talk to Jason about DPW doing the installation
Determine if additional volunteers would be helpful

Follow up on kiosk delivery & installation

Green-light Angela to order the large Rules and Etiquette signs

Ted

Research and propose format and materials for acknowledgement signage

All Task Force Members

Fill out the doodle poll for the next meeting asap

Construction Status

Report from Dave

Completed Items

Fencing complete
Parking in and striped
Grass seeded, starting to grow

Gate is locked

Punchlist (outstanding items)

Wetlands buffer area needs reseeded

Trim & weed-whack tree area at the north end

Install bike loops

Final mowing (prior to July 27 opening)

Kiosk will be delivered and installed by the kiosk company next week or the week after. DPW will coordinate.

Building Commissioner must sign off before the park opens

Planning Board

Plans changed, requiring a follow-up

Will go before the PB on June 29

Equipment and Supplies

Shed will be installed next week

To be purchased

Lawnmower

Weed Whacker

Storm fencing and posts will be ordered (if not already owned by town)

Signage Review

Placement of signs

We will follow the October 27 outline

Large Rules and Etiquette signs have been designed, ready to be ordered.

Acknowledgement signs

Bench plaques

Kiosk Acknowledgement Signs

Founders

Donations of \$5000 or more

Sponsors (or perhaps another title)

Donations from \$1000 to \$4999

Supporters (or perhaps another title)

Donations up to \$999

Shade Structure plaques

Organization Acknowledgements

Dog Park Task Force Members

Other Signs

Large 'Dog Park' sign similar to Kendrick Park sign

Small copies of Rules & Etiquette signs for the kiosk

Timeline

Sunday July 24

Sneak Peek for donors and supporters

Wednesday July 27

Grand Opening at 10:00 am

Next Meeting (week of June 20)

Agenda

Review & Finalize Signage & Acknowledgements

Event planning for Sunday July 24 Sneak Peek gathering

Event planning for Wednesday July 27 Grand Opening

Friends Group planning

Publicity plan for July events

DRAFT