



**Town of Amherst  
Special Town Council Meeting  
Monday, January 3, 2022  
6:45 p.m.**

**Town Hall, Town Room**

**Virtual Meeting: <https://amherstma.zoom.us/j/85849858921>**

**Agenda**

In-person attendance will be limited to Councilors, Special Guests, and Staff  
Members of the public are welcome to access the meeting in real time via Zoom  
<https://amherstma.zoom.us/j/85849858921>; by phone (310) 715-8592, enter webinar ID: 858  
4985 8921; live broadcast on Amherst Media channel 17 or live stream:  
<https://amherstmedia.org/live-stream>

1. Call to Order
2. Announcements
  - Regular Town Council Meeting: January 24, 2022, 6:30 p.m., location/format TBD
  - Council Committee Meeting Dates TBD
  - Community Resources Committee Public Hearing on Zoning Bylaw Article 16 – Temporary Moratorium on the Permitting and Approval of Large-Scale Ground Mounted Solar Photovoltaic Installations: January 10, 2022, 6:45 p.m., Zoom
3. Hearings – *None*
4. General Public Comment – *There will be no public comment at this special Town Council Meeting*
5. Consent Agenda – *None*
6. Resolutions and Proclamations – *None*
7. Presentations and Discussion
  - a. Council Committee Appointment Process – *Charter Sec. 2.6(b) and (e), Rules of Procedure Rule 10.1, Committee Charges*
    - 1) Community Resources Committee
    - 2) Finance Committee
    - 3) Governance, Organization, and Legislation Committee.
    - 4) Town Services and Outreach Committee
8. Action Items

- a. Election of Officers – *Charter Sec. 2.2(b)*
    - 1) President – For a term to expire January 9, 2023
      - a. Nominations and acceptance of nominations
      - b. Nominee Comments
      - c. Councilor Comments
      - d. Written Vote, Announcement of Results
      - e. Swearing-in of President by Clerk of the Town Council
    - 2) Vice President – For a term to expire January 9, 2023
      - a. Nominations and acceptance of nominations
      - b. Nominee Comments
      - c. Councilor Comments
      - d. Written Vote, Announcement of Results
      - e. Swearing-in of Vice President by Clerk of the Town Council
  - b. Adoption of Town Council Rules of Procedure – *Charter Sec. 2.6(d)*
    - 1) Council Discussion
    - 2) Motion and Vote
  - c. Town Council Meeting Schedule
    - 1) Council Discussion
    - 2) Motion and Vote
  - d. Town Council Meeting Format
    - 1) Council Discussion
    - 2) Motion and Vote
  - e. Non-Voting Liaisons to Town Multiple Member Bodies – *Charter Sec. 2.9(d), Town Council Rules of Procedure rule 10.8*
    - 1) Affordable Housing Trust, African Heritage Reparations Assembly, Board of Health, Board of License Commissioners, Community Preservation Act Committee, Council on Aging, Disability Access Advisory Committee, Recreation Commission, Transportation Advisory Committee
    - 2) Council Discussion
    - 3) Automatic Annual Review by Governance, Organization, and Legislation Committee
9. Appointments
- a. Town Manager Appointments – *Charter Sec. 3.3(c)– None*
  - b. Town Council Appointments
    - 1) Elementary School Building Committee – Appointment Recommendation to Town Manager (one Councilor) – *Charter Sec. 3.3(c)*
      - a. Council Discussion
      - b. Motion and Vote
    - 2) Jones Library Building Committee – Appointment Recommendation to Town Manager (one Councilor) – *Charter Sec. 3.3(c)*
      - a. Council Discussion
      - b. Motion and Vote
    - 3) Budget Coordinating Group (three Councilors) – *Charter Sec. 5.2*

- a. Council Discussion
    - b. Motion and Vote
  - 4) Joint Capital Planning Committee (three Councilors) – *Charter Sec. 5.7(b)*
    - a. Council Discussion
    - b. Motion and Vote
  - 5) Representatives to Speak on Behalf of the Town Council at Four Towns Meetings (two Councilors)
    - a. Council Discussion
    - b. Motion and Vote
10. Committee and Liaison Reports
- a. Community Resources Committee
  - b. Elementary School Building Committee
  - c. Finance Committee
  - d. Governance, Organization, and Legislation Committee
  - e. Town Services and Outreach Committee
  - f. Liaison Reports: Affordable Housing Trust, African Heritage Reparations Assembly, Board of Health, Board of License Commissioners, Community Preservation Act Committee, Council on Aging, Disability Access Advisory Committee, Recreation Commission, Transportation Advisory Committee
11. Approval of Minutes – *None*
12. Town Manager Report
13. Town Council Comments
- a. President Report
  - b. Future Agenda Items
  - c. Councilor Comments
14. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting
15. Executive Session
16. Adjourn

*To join the Council meeting via Zoom teleconferencing: Go to <https://amherstma.zoom.us/j/85849858921>*

*To join the Council meeting via telephone: Call (646) 876-9923 or (312) 626-6799;*

*Enter webinar ID when prompted: 858 4985 8921;*

*When prompted to enter your participant number press #*

*During the public comment period, the Council President will recognize members of the public. When called on, please identify yourself by stating your full name, preferred pronouns, and district or address.*