



**Town of Amherst
Town Council Meeting
Monday, June 29, 2020
6:30 p.m.
Virtual Meeting
Minutes**

Complete video is available online: <https://amherstmedia.org/content/amherst-town-council-june-29-2020>

1. Call to Order

Councilors Participating Remotely: Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, Steinberg

Councilors Absent: Councilor Swartz

Others Participating Remotely: Town Manager Paul Bockelman, Assistant Town Manager David Ziomek, Planning Director Christine Brestrup, Department of Public Works Superintendent Guilford Mooring, Finance Director Sean Mangano, Comptroller Sonia Aldrich, IT Applications Analyst Serge Fedorovsky, Clerk of the Council Athena O’Keeffe

After confirming all participants could hear and be heard, President Griesemer declared the presence of a quorum, called the meeting to order at 6:32 p.m. and announced audio and video recording by Amherst Media.

Note: Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, this meeting of the Town Council was conducted via remote participation.

2. Announcements

Upcoming Town Council Meetings:

- Special Town Council Meeting on Public Safety: July 6, 2020, 6:30 p.m. (There will be a period of public comment at this Special Town Council Meeting)
- Special Town Council Meeting with Library Trustees Presentation on Jones Library Renovation estimates prepared by Kuhn Riddle Architects: July 13, 2020 6:00 p.m. (There will be a period of public comment at this Special Town Council Meeting)
- Finance Committee Public Hearing on the FY21 Budget: July 13, 2020 7:00 p.m. Joint Town Council and Finance Committee Meeting
- Regular Town Council Meeting: July 20, 2020 6:30 p.m.

Upcoming Council Committee Meetings:

- Community Resources Committee: June 30, 2020, 2:00 p.m.
 - Finance Committee FY21 Budget Review Process Meeting Dates:
 - June 30, 2020, 2:30 p.m. Overview from Town Manager, Elementary Schools and Library
 - July 2, 2020, 2:30 p.m. Public Safety and Community Services
 - July 7, 2020, 2:30 p.m. Public Works, Enterprise Funds
 - July 9, 2020, 2:30 p.m. General Government, Debt, and other matters as determined
 - July 13, 2020, 7:00 p.m. Joint Public Hearing on the FY21 Budget with Town Council
 - July 14, 2020, 2:30 p.m. Recommend and vote, review final report
 - Governance, Organization, and Legislation Committee: July 1, 2020, 10:30 a.m.
 - Town Services and Outreach Committee: July 23, 2020, 6:30 p.m.
- All meeting agendas and details are posted at www.amherstma.gov/calendar

3. Hearings

a. 6:30 p.m. - Public Hearing on Changes to Parking Regulations on University Drive South

Councilor Bahl-Milne joined the meeting at 6:36 p.m.

President Griesemer announced that the hearing is to determine whether the Town Council will approve the proposed parking regulation changes on University Drive South, in accordance with General bylaws Sec. 3.14.b Parking and Delivery and Charter Section 2.14 Regulation and Control of the Public Ways. Town of Amherst Bylaw 3.14.b also requires that notice of the public hearing be posted the first of which is no less than 14 days before the hearing both on the Town Bulletin Board and published in a newspaper once in two successive weeks; the notice was posted online on June 17, 2020, published in the Daily Hampshire Gazette on June 15 and 22, 2020, and a notice was sent to abutters on June 18, 2020.

Specifically, this public hearing is to review the proposal on changes requested by UDrive South, LLC., specifically to regulate future parking being constructed in accordance with ZBA 2020-26 Special Permit, as follows.

Eight (8) metered parallel, on-street spaces along University Drive South, timing of meters to be determined at a future date and twelve (12) off-street parking spaces in the dead-end space off of University Drive South to be regulated 8:00 am – 5:00 pm for use by visitors to the building known as One University Drive South, located at 348 Northampton Road (Map 12D/Lot 19); and properties identified as University Drive South (Map 13D/Lots 56 &57) and Snell Street (Map 13/Lot 55) and to be regulated as permit parking 5:00 pm – 8:00 am for residents of the building know as One University Drive South, located at 348 Northampton Road (Map 13D/Lot19) and properties identified as University Drive South (Map 13D/Lots 56 &57) and Snell Street (Map 13D/Lot 55).

Assistant Town Manager David Ziomek spoke about the site, the project, and the review and approval process thus far.

Attorney Tom Reidy spoke about the project on behalf of the developer.

Kelly Light, Amherst resident of 34 Baker Street and an abutter to the project, spoke in opposition to the project, stating that the project will disrupt the quiet corner where they reside. K. Light commented that it is not transparent to conduct project approvals and hearings via virtual meetings.

Planning Director Christine Brestrup stated that the project review was completed on March 12, before the COVID-19 pandemic and virtual meetings began.

Councilor Pam asked about the roundabout as a traffic-calming feature.

T. Reidy spoke about the new traffic pattern.

C. Brestrup stated that traffic circles are intended to be traffic-calming measures.

G. Mooring spoke about initial concerns with the project plan, and the ultimate agreement between the Town and the developer with the plan for the roundabout.

Councilor Steinberg asked about predicted traffic due to the new building.

K. Light spoke about metered parking spaces, which would be added to a quiet residential corner.

Zoe Crabtree of South Amherst commented about the need for more affordable housing in Amherst, and spoke in favor of bringing more affordable housing to Amherst.

President Griesemer closed public hearing at 7:00 pm.

MOTION: President Griesemer moved, second by Councilor Hanneke, to approve regulation of eight (8) metered parallel, on-street spaces along University Drive South, timing of metering to be determined at a future date and twelve (12) off-street parking spaces in the dead-end space off of University Drive South, to be regulated 8:00 am – 5:00 pm for use by visitors to the building known as One University Drive South, located at 348 Northampton Road (Map 13D/Lot 19); and properties identified as University Drive South (Map 13D/Lots 56 & 57) and Snell Street (Map 13D/ Lot 55) and to be regulated as permit parking 5:00 pm – 8:00 am for residents of the building known as One University Drive South, located at 348 Northampton Road (Map 13D/Lot 19); and properties identified as University Drive South (Map 13D/Lots 56 & 57) and Snell Street (Map 13D/ Lot 55).

VOTED 12-0 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to approve regulation of eight (8) metered parallel, on-street spaces along University Drive South, timing of metering to be determined at a future date and twelve (12) off-street parking spaces in the dead-end space off of University Drive South, to be regulated 8:00 am – 5:00 pm for use by visitors to the building known as One University Drive South, located at 348 Northampton Road (Map 13D/Lot 19); and properties identified as University Drive South (Map 13D/Lots 56 & 57) and Snell Street (Map 13D/ Lot 55) and to be regulated as permit parking 5:00 pm – 8:00 am for residents of the building known as One University Drive South, located at 348 Northampton Road (Map 13D/Lot 19); and properties identified as University Drive South (Map 13D/Lots 56 & 57) and Snell Street (Map 13D/ Lot 55).

Agenda item 7.a. Presentations and Discussion Crocker Farm Read Around Town Public Ways Request

Kathleen Perkins, Crocker Farm Third Grade Teacher, spoke about the Read Around Town Project, the third grade class role of Library Stewards, and the request to add three additional free little libraries at locations convenient to bus stops in Town.

K. Perkins' third grade class members spoke in favor of the proposed additional little libraries.

Councilor Hanneke asked about the decorations on the little libraries, and how the class decided to paint the libraries.

K. Perkins spoke about the class' research into various artists.

Councilor Schoen asked what types and reading level books could be donated to the libraries.

MOTION: President Griesemer moved, second by Councilor De Angelis, to suspend Town Council Rules of Procedure rule 8.4 for the current agenda item.

VOTED 12-0 by roll call (Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to suspend Town Council Rules of Procedure rule 8.4 for the current agenda item.

MOTION: President Griesemer moved, second by Councilor Schoen, to approve the request of the Crocker Farm Elementary School 3rd Grade class to install three (3) Free Little Libraries on Amherst public ways: one adjacent to Bus ID #0145 at the corner of West Street (Route 116) and Mill Lane, one adjacent to Bus ID#8011 at the corner of East Hadley Road and Columbia Drive, and one adjacent to Bus ID#0152 on East Hadley Road in front of the Mill Valley Estates.

VOTED 12-0 by roll call (Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to approve the request of the Crocker Farm Elementary School 3rd Grade class to install three (3) Free Little Libraries on Amherst public ways: one adjacent to Bus ID #0145 at the corner of West Street (Route 116) and Mill Lane, one adjacent to Bus ID#8011 at the corner of East Hadley Road and Columbia Drive, and one adjacent to Bus ID#0152 on East Hadley Road in front of the Mill Valley Estates.

Agenda item 5: Consent Agenda

Consent Agenda: The following items were selected because they were considered to be routine and it was reasonable to expect they would pass with no controversy.

To remove an item from the consent agenda for discussion later in the meeting, ask that it be removed when the President lists the consent agenda items. The request to remove an item from the consent agenda does not require a second.

MOTION: Present Griesemer moved, second by Councilor Hanneke, to move the following items, and the printed motions thereunder and approve those items as a single unit:

- Suspension of Rule 8.4 for the following agenda items:
 - 8.f. Separate Consideration of the Capital Improvement Program
- 8.e. Referral of FY21 Budget to Finance Committee
- 9.a.1, 9.a.2.a-b: Approval of Town Manager Appointments to the following multiple-member bodies:
 - Cultural Council, Board of Health, Conservation Commission, Public Shade Tree Committee
 - Elementary School Building Committee
 - Town and School Staff Members
 - Town Council and School Committee Members
- 11.a. Approval of Minutes:
 - June 15, 2020 Special Town Council Meeting - Capital Improvement Program Presentation minutes
 - June 15, 2020 Special Town Council Meeting - Capital Improvement Program Public Forum minutes

- June 15, 2020 Regular Town Council Meeting

VOTED 12-0 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to move the following items, and the printed motions thereunder and approve those items as a single unit:

- Suspension of Rule 8.4 for the following agenda items:
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Agenda item 6.a. Resolutions and Proclamations: Resolution Denouncing Anti-Asian, Anti-Asian American, and Xenophobic Discrimination

Amherst Resident Tracy Zafian spoke in support of the resolution.

Councilor Ryan reported that the Governance, Organization, and Legislation Committee voted the resolution to be clear, consistent, and actionable.

Councilor Bahl-Milne thanked the sponsors and spoke about making Amherst a more welcoming and diverse community.

MOTION: President Griesemer moved, second by Councilor Ryan, to adopt the Resolution Denouncing Xenophobia and Discrimination Against Asians and Asian Americans, as presented.

VOTED 12-0 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to adopt the Resolution Denouncing Xenophobia and Discrimination Against Asians and Asian Americans, as presented.

4. General Public Comment - None

Agenda item 7.b. Presentations and Discussion: FY21 Budget– *First discussion, Town Council Rules of Procedure rule 8.4*

Town Manager Paul Bockelman spoke about the usual budget preparation process, the impact of COVID-19 on the process, the efforts of Town staff to develop the budget, the importance of the budget policy guidelines, and gave an overview of the FY21 budget.

Finance Director Sean Mangano spoke about the following:

- The Town's financial position, noting there is no request for a budget override
- The impact of COVID-19 on revenues and expenditures
- Little information on state aid at this point
- Amherst was allocated about \$3.4M from CARES Act which can only be used for eligible expenditures

P. Bockelman and S. Mangano spoke about:

- Town Council FY21 Budget Guidelines
- Revenue summary
- Projected Revenue: General Fund and Enterprise Funds
- Expenditure Summary
- Budget Reductions
- What is not getting done due to budget reductions
- Modest new investments
- Long Range Planning
- Budget Calendar

S. Mangano spoke about the budget review process, noting key Finance Committee budget review meeting dates.

Councilor Brewer asked where charts showing reductions can be found in the budget, asked for clarification of positions and full time equivalents, and where revenues from recreational marijuana appear in the budget.

Councilor Hanneke asked why the sewer funds decrease is much lower than water, why schools are not level-funded, and expressed concern about assumptions of level state aid.

Councilor Schoen stated that the next fiscal year may be even more difficult, that there may be excess when we close the current fiscal year and timing about those decisions, asked about timing of the Hickory Ridge closing, and stated that it would be helpful to have trend numbers.

Agenda item 7.c. Presentations and Discussion: Town Manager Evaluation Update

President Griesemer thanked the Governance, Organization, and Legislation Committee (GOL) for their work on the evaluation process, and reviewed the changes to the evaluation process developed by GOL.

Councilors discussed why some items are rated and others are not, about the evaluation format, the survey tool, and the issues with the tool that was used last year.

President Griesemer spoke about the staff survey and the plan to distribute paper and electronic survey documents.

Councilor Brewer spoke about responses that vary widely and how they will be compiled.

Councilors discussed updating the staff evaluation form next year, reviewed committee and public response forms, discussed response rates, and discussed how responses will be collected and sent to the Council.

Councilor Pam noted that the Town Manager would need an additional goal next year regarding the \$80,000 spending on racial equity.

8. Action Items

c. Temporary Zoning Amendment Article 14

Councilor Hanneke spoke about the reason for the second Council vote on the temporary zoning amendment per Charter Sec. 2.10(a). Councilor Hanneke reported that the Planning Board and Community Resources Committee voted unanimously to recommend the article be adopted, and noted that the temporary zoning article would remain in effect for 180 days from the date of the emergency vote, December 14, 2020.

Councilor Ryan reported that the Governance, Organization and Legislation Committee declared the bylaw clear, consistent, and actionable.

MOTION: Councilor Hanneke moved, second by Councilor Ross, to adopt Zoning Bylaw Article 14, Temporary Zoning as presented, in accordance with Charter Sec. 2.10(a).

Councilor Hanneke noted the previous Council vote includes rescission of the emergency zoning bylaw.

Councilor DuMont spoke in favor of allowing businesses to adapt to COVID-19 conditions, expressed concern about continuing after 180 days, and spoke in opposition to new businesses circumventing the permitting process.

VOTED 11-1 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor DuMont voted No; Councilor Swartz was absent) to adopt Zoning Bylaw Article 14, Temporary Zoning as presented, in accordance with Charter Sec. 2.10(a).

d. Water and Sewer Rates – *Second discussion, Town Council Rules of Procedure rule 8.4*

Councilors briefly discussed future investigation of rate structures and increases.

MOTION: Councilor Steinberg moved, second by Councilor Pam, to adopt “Approval Order FY21-10, an order setting Water and Sewer Rates to be effective July 1, 2020” as recommended by the Finance Committee and shown on pages 9 of the Finance Committee report titled “Town Council Finance Committee June 29 2020.”

VOTED 12-0 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to adopt “Approval Order FY21-10, an order setting Water and Sewer Rates to be effective July 1, 2020” as recommended by the Finance Committee and shown on pages 9 of the Finance Committee report titled “Town Council Finance Committee June 29 2020.”

e. FY21 Budget – *Charter Sec. 5.5(a)*

VOTED via Consent Agenda 12-0 In accordance with Section 5.5(a) of the Amherst Home Rule Charter, to refer the FY21 budget submitted by the Town Manager to the Finance Committee.

f. Capital Improvement Program – *Charter Sec. 5.5(c) and 5.7(e)*

VOTED via Consent Agenda 12-0 to suspend Town Council Rules of Procedure rule 8.4 for the current agenda item.

MOTION: Councilor Steinberg moved, second by Councilor De Angelis, in accordance with Charter Section 5.5(c), and in compliance with Charter Sections 5.5(a) and 5.5(b), to separately consider and act on the Capital Improvement Program for Fiscal Year 2021.

VOTED 12-0 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) in accordance with Charter Section 5.5(c), and in compliance with Charter Sections 5.5(a) and 5.5(b), to separately consider and act on the Capital Improvement Program for Fiscal Year 2021.

MOTION: Councilor Steinberg moved, second by Councilor De Angelis, in accordance with Charter Section 5.7(e), to adopt the FY21 Capital Improvement Program in the documents titled “FY21 Capital Improvement Program,” as presented.

Councilor Hanneke spoke in opposition to the motion due to the lack of funds for roads and sidewalks.

VOTED 10-2 by roll call (Councilors Bahl-Milne, Brewer, DuMont, Griesemer, Pam, Ross, Ryan, Schoen, Schreiber, Steinberg voted Yes; Councilors De Angelis and Hanneke voted No; Councilor Swartz was absent) in accordance with Charter Section 5.7(e), to adopt the FY21 Capital Improvement Program in the documents titled “FY21 Capital Improvement Program,” as presented.

MOTION: Steinberg moved, second by Councilor Griesemer, to adopt “Appropriation and Transfer Order FY21-05A, an Order Appropriating Funds for a Portion of the Town of Amherst Capital Program – Equipment, Buildings and Facilities,” as recommended by the Finance Committee and shown on page 8 of the Finance Committee report titled “Town Council Finance Committee June 29, 2020.”

Councilor Steinberg reported that the Finance Committee recommended the order and stated the Joint Capital Planning Committee recommended the maximum amount of funds be allocated for roads and sidewalks.

Councilor Schoen spoke about the Joint Capital Planning Committee recommendation, reserves, and noted that the Department of Public Works needs funds available up front in order to contract road and sidewalk work.

VOTED 11-1 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Hanneke voted No; Councilor Swartz was absent) to adopt “Appropriation and Transfer Order FY21-05A, an Order Appropriating Funds for a Portion of the Town of Amherst Capital Program – Equipment, Buildings and Facilities,” as recommended by the Finance Committee and shown on page 8 of the Finance Committee report titled “Town Council Finance Committee June 29, 2020.”

g. Regional School Budget, Regional School Debt, and Assessment Method - Charter Sec. 5.5(c)

Councilor Hanneke expressed concern with the assumption of state aid in the budget.

Councilor Steinberg spoke about state aid trends in past years.

MOTION: Councilor Steinberg moved, second by Councilor Ryan, to adopt “Appropriation and Transfer Order FY21-02, an Order approving the Amherst-Pelham Regional School District budget and appropriating the Town of Amherst Share of the Budget Assessment” as recommended by the Finance Committee and shown on page 9 of the Finance Committee report titled “Town Council Finance Committee June 29 2020.”

VOTED 12-0 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to adopt “Appropriation and Transfer Order FY21-02, an Order approving the Amherst-Pelham Regional School District budget and appropriating the Town of Amherst Share of the Budget Assessment” as recommended by the Finance Committee and shown on page 9 of the Finance Committee report titled “Town Council Finance Committee June 29 2020.”

MOTION: Councilor Steinberg moved, second by President Griesemer, to adopt “Approval Order FY21-03, an Order Approving the Amherst-Pelham Regional School District Debt Authorization” as recommended by the Finance Committee and shown on page 7 of the Finance Committee report titled “Town Council Finance Committee June 29 2020.”

Councilor Steinberg explained the reasoning for voting the debt authorizations with the Town’s new form of government.

VOTED 12-0 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to adopt “Approval Order FY21-03, an Order Approving the Amherst-Pelham Regional School District Debt Authorization” as recommended by the Finance Committee and shown on page 7 of the Finance Committee report titled “Town Council Finance Committee June 29 2020.”

MOTION: Councilor Steinberg moved, second by Councilor Ryan, to adopt “Approval Order 21-01, an Order approving the Amherst-Pelham Regional School District Assessment Method” as recommended by the Finance Committee and shown on page 5 of the Finance Committee report titled “Town Council Finance Committee June 29, 2020.”

Councilor Steinberg reported that this is the agreement that was reached at the Four Towns meeting and that the Finance Committee unanimously recommended Council adoption of the order.

VOTED 12-0 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilor Swartz was absent) to adopt “Approval Order 21-01, an Order approving the Amherst-Pelham Regional School District Assessment Method” as recommended by the Finance Committee and shown on page 5 of the Finance Committee report titled “Town Council Finance Committee June 29, 2020.”

9. Appointments

a. Town Manager Appointments

(1) Cultural Council, Board of Health, Conservation Commission, and Public Shade Tree Committee

VOTED via consent agenda 12-0 to approve the following Town Manager reappointments under Charter Section 2.11(b):

- For terms expiring on June 30, 2023:
 - Cultural Council: Robin Thompson and Rachel Wang
 - Board of Health: Nancy Gilbert
 - Conservation Commission: Fletcher Clark and Jenn Fair
 - Public Shade Tree Committee: Sara Lawler
- For terms expiring on June 30, 2021:
 - Board of Health: John Tobiason

(2) Elementary School Building Committee

VOTED via consent agenda 12-0 to approve the following Town Manager appointments under Charter Section 2.11(b) to the Elementary School Building Committee:

- Town Manager Paul Bockelman
- Superintendent of Schools Michael Morris
- Fort River School Principal Diane Chamberlain
- Wildwood School Assistant Principal Allison Estes
- Facilities and Custodial Supervisor for the Schools Rupert Roy-Clark
- Finance Director Sean Mangano
- Procurement Officer Anthony Delaney
- Town Councilor who is a Finance Committee member Cathy Schoen
- Town Councilor Stephen Schreiber
- School Committee member Ben Herrington

b. Town Council Appointments - *None*

10. Committee Reports

- a. Community Resources Committee** – Councilor Hanneke reported that the committee voted to recommend the unlawful noise bylaw with no changes. The committee will continue work on the referral on wild animal act, and that the bylaw will move to Governance, Organization, and Legislation Committee after CRC review.
- b. Finance Committee** – Councilor Steinberg stated that the committee will hear from departments and Councilors may attend.
- c. Governance, Organization, and Legislation Committee** – Councilor Ryan stated that the committee will meet on Wednesday to conduct interviews doe resident non-voting members of Finance Committee. Statements of Interest are available online, the committee plans to have a recommendation at the next council meeting.
- d. Joint Capital Planning Committee** – Councilor Schoen reported the committee will meet next in August or September
- e. Town Services and Outreach Committee** – Councilor DuMont stated there are two reports in the packet; the next committee meeting is July 23. The committee’s new meeting time is now 6:30 on alternate Thursdays beginning July 23.

11. Approval of Minutes – Consent Agenda

- a. June 15, 2020 Special Town Council Meeting - Capital Improvement Program Presentation minutes**
- b. June 15, 2020 Special Town Council Meeting - Capital Improvement Program Public Forum minutes**
- c. June 15, 2020 Regular Town Council Meeting minutes**

VOTED via consent agenda 12-0 to approve the following Town Council Meeting minutes as presented:

- June 15, 2020 Special Town Council Meeting - Capital Improvement Program Presentation minutes
- June 15, 2020 Special Town Council Meeting - Capital Improvement Program Public Forum minutes
- June 15, 2020 Regular Town Council Meeting

12. Town Manager Report

Town Manager Paul Bockelman spoke about the following:

- Businesses reopening and utilizing public spaces
- Puffers Pond and pools are open, adjustments will be made as needed
- Working on opening Groff and spray park, virtual ribbon cutting is planned on July 8
- UMass reopening plan was released with more students than anticipated

President Griesemer stated that a Council discussion is planned for a future agenda on concerns about students returning to campus.

Councilor Pam asked about opening and ribbon cutting at Groff Park.

P. Bockelman responded that we are looking at creative ways to generate excitement while remaining physically distant.

Councilor De Angelis spoke about concerns about cooling locations for the homeless community.

P. Bockelman responded that the Town is looking at options, cooling centers are not being offered in other communities. There is a need for a space where people can be with power to charge phones and provide water and so forth.

Councilor Ross expressed discomfort with the idea of responding to students coming back to campus, asked that we not disparage students during those conversations and make students feel welcome, and asked about status of hiring Economic Development Director.

P. Bockelman responded that the position is in the budget, and the Town is looking at different configurations for that position.

Councilor Schreiber stated that the Chancellor's report contained several alarming items, noting that the main message is that classes will not be taught face-to-face but that students are welcome to come back to campus; expressed concern that students will be de-densified on campus but not off-campus, that students on-campus will not be allowed off campus; there is a need for a clear plan.

Councilors briefly discussed COVID-19 precautions with students on- and off-campus.

Councilor Hanneke asked about a cost consideration for additional contact tracing and who would bear those costs. Councilor Hanneke noted that some students have been living in town all summer and the transmission rate has remained low.

Councilor Brewer commented about the bylaw regarding four unrelated persons, which has not been enforced and should not be suddenly enforced now. The Town needs a clear complaint system.

13. Town Council Comments

a. President Report

- b. Future Agenda Items** – Councilor DuMont asked that the Crocker Farm study be presented to the Council. President Griesemer stated that she is working on a date for a joint Council and School Committee meeting.

c. Councilor Comments

14. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting

15. Executive Session – None

16. Adjourn

President Griesemer declared the meeting adjourned at 9:56 p.m. on June 29, 2020.

Respectfully submitted,



Athena O'Keefe

Clerk of the Council

Record of Agenda Packet Materials and Documents Presented

- 00. 06-29-2020 Draft Motions for Town Council
- 00. 06-29-2020 FINAL Town Council Agenda
- 3.a. Bulletin Board Notice - Public Hearing on University Drive South Parking Regulations 6-17-2020
- 3.a. Notice to University Drive South Abutters Public Hearing June 29 - FINAL
- 3.a. University Drive South Parking Public Hearing Legal Ad 6-15, 6-22
- 6.a. 7.c. 2020-06-29 GOL Report to Town Council
- 6.a. Amherst_Resolution_denouncing_AntiAsian_discrimination_
- 7.a. Crocker Farm Read-Around-Town Expansion Project
- 7.c. Note 1- Proposed FY20 Town Council Evaluation form as of 6-26-2020
- 7.c. Note 2 - FY 20 Town Manager Eval Staff Cover Memo 6-26-19
- 7.c. Note 3 - Revised - Notice to Committees, etc. as of 06-26-2020
- 7.c. Note 4 - Notice to the Public as of 6-26-2020
- 7.c. Timeline for Town Manager FY20 Evaluation - Draft as 6-26-2020
- 8.b. One University Drive South Project Cover Memo - 05-15-2020
- 8.b. ZBA FY2020-16, Approved Context Renderings and Photos
- 8.b. ZBA FY2020-26, 1 University Drive South, Draft Decsion-highlighted
- 8.b. ZBA FY2020-26, Approved Parking Plan-Option B
- 8.b. ZBA FY2020-26, Approved WB-50 Autoturn
- 8.b. ZBA FY2020-26, ApprovedTrafficSign and PavementMarkingPlan
- 8.c. 2020-06-11 CRC Report to Town Council
- 8.c. PB Report to TC on Article 14 Temporary Zoning FINAL
- 8.c. Temporary Zoning - Text reviewed by Atty JBard 5-27-20 - Emergency Language and effective date
- 8.c. Zoning Article 14 - Classified Ad Confirmation
- 8.c. Zoning Article 14 Bulletin Board Notice 6-12-20
- 8.d. 8.f. 8.g. Finance Committee report 06.29.20
- 8.f. FY21 CIP Five Year Plan 6.11.20
- 9.a.1. Committee Reppointments - 06-12-2020
- 9.a.1. Committee Reppointments - 06-12-2020
- 9.a.2. Report 06-29-2020 TSO
- 9.a.2.a. Elementary School Building Committee - Appointments - FINAL 06-10-2020
- 9.a.2.b. Elementary School Building Committee - Appointments - 06-25-2020
- 9.a.2.b. Elementary School Building Committee - Appointments - 06-25-2020
- 10.a. 2020-06-24 CRC Report to Town Council
- 11.a. 06-15-2020 DRAFT Town Council Minutes - CIP Presentation
- 11.a. 06-15-2020 DRAFT Town Council Minutes - CIP Presentation - rev 6-29-20
- 11.b. 06-15-2020 DRAFT Town Council Minutes - CIP Public Forum

11.b. 06-15-2020 DRAFT Town Council Minutes - CIP Public Forum - rev 6-29-20
11.c. 06-15-2020 DRAFT Town Council Minutes
11.c. 06-15-2020 DRAFT Town Council Minutes - rev 6-29-20
12. Town Manager Report 06-29-2020
Final Budget document
FY21 Budget Message - 06-29-2020 FINAL
Report 2020-06-15 TSO_
Town Budget FY21 Presentation 06-29-2020 FINAL