



**Town of Amherst  
Special Town Council Meeting  
Capital Improvement Program Presentation  
Monday, June 15, 2020  
5:30 p.m.  
Virtual Meeting  
Minutes**

Complete video is available online: <https://amherstmedia.org/content/amherst-town-council-june-15-2020>

**1. Call to Order**

Councilors Participating Remotely: Councilors Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, Steinberg, and Swartz

Councilors absent: Bahl-Milne

Others Participating Remotely: Town Manager Paul Bockelman, Finance Director Sean Mangano, Comptroller Sonia Aldrich, and Clerk of the Council Athena O’Keeffe

After confirming all participants could hear and be heard, President Griesemer declared the presence of a quorum, called the meeting to order at 5:30 p.m. and announced audio and video recording of the meeting by Amherst Media.

Note: Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, this joint meeting of the Town Council was conducted via remote participation.

**2. Presentations and Discussion**

**a. Capital Improvements Program – Town Manager Paul Bockelman, Finance Director Sean Mangano, and Comptroller Sonia Aldrich**

Town Manager Paul Bockelman spoke briefly about the impact of COVID-19 on the Capital Improvement Program, the role of the Joint Capital Planning Committee (JCPC), and the plan to reconvene JCPC in the fall.

Finance Director Sean Mangano spoke about the following:

- Charter requirements of the Capital Improvement Program
- Role of the JCPC
- Capital process in a typical year
- Impact of COVID-19 on funds and process
- Capital reserve account for urgent projects that arise between now and the fall
- FY21 Recommended projects:
  - Roads

- Sidewalks
- Capital reserve
- Five-year plan
- Impact on maintenance and operating costs
- Potential expenditures for next year for COVID-19, submitted request for funds from CARES Act and FEMA

Councilor Hanneke asked about the differences in allocation between roads and sidewalks, different from what was presented to JCPC weeks ago.

S. Mangano responded that roads and sidewalks were lumped together in the past.

P. Bockelman added that the Department of Public Works has made progress on roadwork but now the Town needs to prioritize work on sidewalks.

Councilor Schoen stated that there was a recommendation that JCPC continue to meet in the fall to look at the reserve fund, and asked to confirm that will be the focus for JCPC in the fall.

S. Mangano responded that there may be other funding sources at that time in addition to looking at the 5-year forecast.

Councilor Schoen spoke about the need for a vehicle inventory and about topics to be addressed at the JCPC meetings in the fall.

Councilor Pam asked if there is money for repair of existing sidewalks.

S. Mangano responded that yes, work sidewalks includes replacement and repair.

Councilor DuMont stated the Energy and Climate Action Committee submitted a budget request before COVID-19; and spoke about the emission reduction goal.

S. Mangano responded that the request has not been approved.

**3. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting**

**4. Adjourn**

President Griesemer declared the meeting adjourned at 5:59 pm

Respectfully submitted,



Athena O'Keeffe

Clerk of the Council

**Record of Agenda Packet Materials and Documents Presented**

00. 06-15-2020 FINAL Town Council Agenda - CIP Presentation  
Five Year Plan 6.11.20

FY21 CIP FORUM 6.9.20  
FY21 FORUM PPT 6.15.20