



**Town of Amherst  
Town Council Meeting  
Monday, June 15, 2020  
6:30 p.m.  
Virtual Meeting  
Minutes**

Complete video is available online: <https://amherstmedia.org/content/amherst-town-council-june-15-2020>

**1. Call to Order**

Councilors Participating Remotely: Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, Steinberg, and Swartz.

Councilors absent: None

Others Participating Remotely: Town Manager Paul Bockelman, Finance Director Sean Mangano, Comptroller Sonia Aldrich, Superintendent of Public Works Guilford Mooring, IT Applications Analyst Serge Fedorovsky, and Clerk of the Council Athena O’Keeffe

After confirming all participants could hear and be heard, President Griesemer declared the presence of a quorum, called the meeting to order at 6:31 p.m. and announced audio and video recording of the meeting by Amherst Media.

Note: Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, this joint meeting of the Town Council was conducted via remote participation.

**2. Announcements**

Upcoming Town Council Meetings:

- Public Hearing on Parking Regulations on University Drive South: June 29, 2020 6:30 p.m.
- Regular Town Council Meeting: June 29, 2020 6:30 p.m.

Upcoming Council Committee Meetings:

- Community Resources Committee: June 16, 2020 2:00 p.m.; Public Hearing June 17, 2020 6:30 p.m.
- Finance Committee: June 16, 2020 2:30 p.m.; June 23, 2020 2:30 p.m.
- Governance, Organization, and Legislation Committee: June 17, 2020 10:30 a.m.
- Town Services and Outreach Committee: June 29, 2020 9:30 a.m.

All meeting agendas and details are posted at [www.amherstma.gov/calendar](http://www.amherstma.gov/calendar)

President Griesemer made the following announcements:

- Check the Town website for details on the upcoming Juneteenth Celebration: June 19, 2020
- Planning Board member Jack Jemsek was elected to the Pioneer Valley Planning Commission executive committee.

### 3. Hearings – None

### 4. General Public Comment

Amherst Resident Amy Zuckerman spoke about promoting local authors.

### Agenda Item 7. C. Presentations and Discussion: Water and Sewer Rates

President Griesemer noted the presentation will precede the vote via consent agenda to refer the water and sewer rates to the Finance Committee.

Finance Director Sean Mangano spoke about the following:

- Proposed water and sewer rate increases
- Causes for rate increases including decreased usage, fixed costs, significant capital improvement debt payments, and the closure of colleges due to COVID-19
- Comparison of rates to other communities

Councilor Schoen asked about increases due to repairs at the Centennial water treatment plant, and about tiered water rates.

S. Mangano responded that he anticipates that the discussion with the Finance Committee will be more detailed. Superintendent of Public Works Guilford Mooring added that the rate increases account for losses due to COVID-19, and that the Town is attempting to keep enterprise systems profitable. Budgets have been reduced 2-4%.

Councilor Brewer commented about storm water investment.

G. Mooring responded that the Town has just joined the storm water program; the Town is 5-6 years behind other communities.

Councilor Hanneke asked if the rates proposed have accounted for de-densification of higher education institutions.

G. Mooring responded that yes, the rates take into consideration de-densification.

Councilor Pam asked about storm water.

G. Mooring responded that in the past we dealt with storm water as issues arose; the federal government decided Amherst should join, with the goal to improve infrastructure and water quality.

Councilor DuMont noted that the municipal vulnerable preparedness grant will provide funding for storm water improvements in the future.

G. Mooring stated that once we determine what is needed, the Town will apply for any available grants.

President Griesemer noted that there will be a period of public comment on this topic during the Finance Committee meeting and when the item returns to the Council for action.

### 5. Consent Agenda

- 6.a. Pollinator Protection Resolution
- Suspension of Town Council Rules of Procedure rule 8.4 for the following agenda items:
  - 8.f. Extension of Deadline to Adopt FY21 Budget in accordance with Charter Sec. 5.9

- 8.g. Authorization of President to Sign Letter to Zoning Board of Appeals Re: Valley CDC Project at 143 Northampton Road
- 8.b. Referral of Water and Sewer Rates to Finance Committee
- 8.c. Referral of Capital Improvement Program to Finance Committee
- 8.f. Extension of Deadline to Adopt FY21 Budget
- 11.a-d. Approval of Minutes:
  - May 4, 2020 Special Joint Town Council/Town Services and Outreach Committee Meeting minutes
  - May 18, 2020 Special Joint Town Council/Town Services and Outreach Committee Meeting minutes
  - June 1, 2020 Regular Town Council Meeting minutes
  - June 8, 2020 Town Council Public Hearings on Regional School and One-Month Budget Meeting minutes

Councilor DuMont asked to remove the suspension of rule 8.4 for the Community Preservation Act Committee recommendations and the approval of the Community Preservation Act Committee recommendations.

Councilor Hanneke asked to remove the authorization of President to sign the letter to the Zoning Board of Appeals regarding the Valley CRC Project at 143 Northampton Road.

**MOTION:** President Griesemer moved, second by Councilor Hanneke, to move the following items, and the printed motions thereunder and approve those items as a single unit:

- 6.a. Adoption of Pollinator Protection Resolution
- Suspension of Town Council Rules of Procedure rule 8.4 for the following agenda items:
  - 8.f. Extension of Deadline to Adopt FY21 Budget in accordance with Charter Sec. 5.9
  - 8.g. Authorization of President to Sign Letter to Zoning Board of Appeals Re: Valley CDC Project at 143 Northampton Road
- 8.b. Referral of Water and Sewer Rates to Finance Committee
- 8.c. Referral of Capital Improvement Program to Finance Committee
- 8.f. Extension of Deadline to Adopt FY21 Budget in accordance with Charter Sec. 5.9
- 11.a-d. Approval of Minutes:
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  - May 18, 2020 Special Joint Town Council/Town Services and Outreach Committee Meeting minutes
  - June 1, 2020 Regular Town Council Meeting minutes
  - June 8, 2020 Town Council Public Hearings on Regional School and One-Month Budget Meeting minutes

**VOTED** unanimously 13-0 by roll call to move the following items, and the printed motions thereunder and approve those items as a single unit:

- 6.a. Adoption of Pollinator Protection Resolution
- Suspension of Town Council Rules of Procedure rule 8.4 for the following agenda items:
  - 8.f. Extension of Deadline to Adopt FY21 Budget in accordance with Charter Sec. 5.9

- 8.g. Authorization of President to Sign Letter to Zoning Board of Appeals Re: Valley CDC Project at 143 Northampton Road
- 8.b. Referral of Water and Sewer Rates to Finance Committee
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**Agenda Item 8.a. Action Items: Temporary Zoning Amendment Article 14 – Charter Sec. 2.10(a) and Charter Sec. 2.10(b)**

Councilor Hanneke spoke about the Charter requirements for adopting an emergency bylaw.

Councilor DuMont commented that she is surprised to see the emergency preamble and that we should not use the emergency as a cover for opening new businesses.

Councilor Schoen clarified that the emergency preamble is a separate consideration and is required by the Charter.

Councilor Bahl-Milne spoke about the robust discussion at the Council about businesses’ inability to reopen and the need for other opportunities for businesses to open. Neighboring towns are taking similar actions to allow businesses to open. Committees have already vetted who the bylaw will apply to and how the zoning bylaw will be used.

Councilor Pam commented that she feels the article gives away too much oversight.

**MOTION:** Councilor Hanneke moved, second by Councilor Swartz, whereas, the requirements of Charter Section 2.10(a) regarding bylaws, including 14-day publication on the Town Bulletin Board, readings at two separate meetings, and an effective date no earlier than 14 days after adoption, would tend to defeat the purpose of the Zoning Bylaw, Article 14, Temporary Zoning, which is to *encourage and facilitate the re-opening of existing businesses and the opening of new businesses and to stimulate economic activity in the aftermath of the COVID-19 emergency*, therefore Zoning Bylaw Article 14, Temporary Zoning is hereby declared to be an emergency measure under Charter Section 2.10(b).

**VOTED** 11-1-1 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, Griesemer, Hanneke, Ross, Ryan, Schoen, Schreiber, Steinberg, and Swartz voted Yes; Councilor DuMont voted No; Councilor Pam Abstained) whereas, the requirements of Charter Section 2.10(a) regarding bylaws, including 14-day publication on the Town Bulletin Board, readings at two separate meetings, and an effective date no earlier than 14 days after adoption, would tend to defeat the purpose of the Zoning Bylaw, Article 14, Temporary Zoning, which is to *encourage and facilitate the re-opening of existing businesses and the opening of new businesses and to stimulate economic activity in the aftermath of the COVID-19 emergency*, therefore Zoning Bylaw Article 14, Temporary Zoning is hereby declared to be an emergency measure under Charter Section 2.10(b).

Councilor Hanneke explained the need for the emergency vote and that the language in the motion would allow the article to become effective tomorrow.

Councilor Hanneke reported that the Community Resources Committee (CRC) held a joint public hearing with the Planning Board; the Planning Board voted unanimously 7-0 to recommend passage and CRC voted unanimously to recommend enactment as an emergency measure and via the regular process. There were concerns raised during CRC meetings about granting of a land use permit that could be permanent without the opportunity for neighbors and abutters to be heard, and concerns about noise at outdoor dining locations.

Councilor Ryan reported that the Governance, Organization and Legislation Committee voted to declare the zoning bylaw clear, consistent and actionable.

Councilor Schoen asked what happens at the end of the 180 days.

Building Commissioner Rob Morra spoke about outcomes after the 180 days: land use permits sunset clause, administrative approval and automatically flips back to the Planning Board and Zoning Board of Appeals.

Councilor DuMont commented that she was unaware that this was the first step toward making this change permanent.

Councilor Schoen spoke about the zoning bylaw as a learning opportunity. The licensure would still need to be in compliance for food/beverage or any other licensed establishments.

**MOTION:** Councilor Hanneke moved, second by Councilor De Angelis, to adopt Zoning Bylaw Article 14, Temporary Zoning, as an emergency measure in accordance with Charter Sec. 2.10(b), as amended, to be effective on June 16, 2020 and to stand repealed on the effective date of the future adoption of said identical bylaw as a measure under Charter Section 2.10(a).

**VOTED** 12-0-1 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, Steinberg, and Swartz voted Yes; Councilor DuMont Abstained) to adopt Zoning Bylaw Article 14, Temporary Zoning, as an emergency measure in accordance with Charter Sec. 2.10(b), as amended, to be effective on June 16, 2020 and to stand repealed on the effective date of the future adoption of said identical bylaw as a measure under Charter Section 2.10(a).

#### **Agenda item 8.d. Action Items: One-Month Budget**

Councilor Steinberg reported that the Finance Committee reviewed the one-month budget. The appropriations are set forth in a table, the actual appropriations are in the left hand column and the right side shows the source of funds.

**MOTION:** Councilor Steinberg moved, second by Councilor Schoen, to adopt “Appropriation and Transfer Order FY21-04A: An Order Appropriating the Town of Amherst FY2021 Operating Budget for Month of July 2020,” as recommended by the Finance Committee and shown on pages 5 and 6 of the Finance Committee report titled “Town Council Finance Committee June 15 2020.”

**VOTED** 13-0 unanimously by roll call to adopt “Appropriation and Transfer Order FY21-04A: An Order Appropriating the Town of Amherst FY2021 Operating Budget for Month of July 2020,” as recommended by the Finance Committee and shown on pages 5 and 6 of the Finance Committee report titled “Town Council Finance Committee June 15 2020.”

**Agenda Item 8.e. Action Items: Community Preservation Act Committee (CPAC) Recommendations**

Councilor Steinberg reported that the Finance Committee voted unanimously to recommend the motion, noted that the Jones Library request is not a part of the appropriation and transfer order, and spoke about the role of the CPAC according to state statute. Once CPAC makes recommendations on expenditures, the Council votes on slate or each one; the Council cannot add a new proposal or increase an amount.

Councilor Hanneke reported the Community Resources Committee recognized nearly all projects have a greater importance due to COVID-19, and noted the possibility for supplemental appropriations due to needs due to COVID-19.

**MOTION:** Councilor Steinberg moved, second by Councilor Hanneke, to suspend Town Council Rules of Procedure rule 8.4 for the current agenda item.

**VOTED** 13-0 Unanimously by roll call to suspend Town Council Rules of Procedure rule 8.4 for the current agenda item.

**MOTION:** Councilor Steinberg moved, second by Councilor De Angelis, to adopt “Appropriation and Transfer Order FY FY21-07: An Order Appropriating the FY21 Community Preservation Act Budget,” as recommended by the Finance Committee and the Community Resources Committee and shown on page 4 of the Finance Committee report titled “Town Council Finance Committee June 15 2020.”

**VOTED** 13-0 Unanimously by roll call to adopt “Appropriation and Transfer Order FY FY21-07: An Order Appropriating the FY21 Community Preservation Act Budget,” as recommended by the Finance Committee and the Community Resources Committee and shown on page 4 of the Finance Committee report titled “Town Council Finance Committee June 15 2020.”

**Agenda item 8.g. Action Items: Letter to Zoning Board of Appeals (ZBA) Re: Valley CDC Project at 143 Northampton Road**

Councilor Hanneke spoke about the practice of stating that the Council will take no further action and not abiding by that statement, and recommended changes to the letter.

Councilor Schreiber spoke in opposition to the letter, stating that it is not appropriate to influence the ZBA as the appointing authority.

Councilor Ross suggested changes to the letter.

Councilor Brewer noted the Select Board was the appointing authority to the ZBA in the past and took similar action.

Councilor Pam spoke in favor of the local option.

Councilor De Angelis spoke in opposition to the local preference, suggested changes to the letter, and spoke about the racism and classism of the opponents to the project and the coded classist and racist language used by opponents.

Councilor DuMont agreed with Councilor Hanneke’s comments.

Councilor Brewer expressed concern with Councilors attending and commenting at ZBA hearings and the perception that Councilors comments are reflective of the Council’s position.

Councilor Ryan asked that the letter reaffirm the Council’s strong support of the project.

**MOTION:** President Griesemer moved, second by Councilor Pam, that the Council send a letter to the Zoning Board of Appeals in support of 132 Northampton Road project.

**VOTED** 9-3-1 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, Griesemer, , Pam, Ross, Ryan, Steinberg, and Swartz voted Yes; Councilors DuMont, Hanneke, and Schreiber voted No; Councilor Schoen Abstained) that the Council send a letter to the Zoning Board of Appeals in support of 132 Northampton Road project.

Councilors discussed changes to the letter.

**VOTED** via Consent Agenda 13-0 to suspend Town Council Rules of Procedure rule 8.4 for the current agenda item.

**MOTION:** President Griesemer moved, second by Councilor Ross, to authorize President Griesemer to sign the letter of support to the Zoning Board of Appeals re: comprehensive permit ZBA FY2020-39, Valley Community Development Corp., 132 Northampton Road.

**VOTED** 10-2-1 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, Griesemer, Hanneke, Pam, Ross, Ryan, Steinberg, and Swartz voted Yes; Councilors DuMont and Schreiber voted No; Councilor Schoen Abstained) to authorize President Griesemer to sign the letter of support to the Zoning Board of Appeals re: comprehensive permit ZBA FY2020-39, Valley Community Development Corp., 132 Northampton Road.

**Agenda item 8.h. Action Items: Memo Regarding Options for Handling Permanent Public Way Requests**

President Griesemer spoke about the need for a consistent process for permanent public way requests.

**MOTION:** President Griesemer moved, second by Councilor Ryan, to refer President Griesemer’s 05-31-20 Memo “Options for Council Review of Long-Term/Permanent Changes to the Public Way” to the Town Services and Outreach Committee and to the Governance, Organization and Legislation Committee, for a report and recommendation to the Town Council in 90 days.

**VOTED** 13-0 by roll call to refer President Griesemer’s 05-31-20 Memo “Options for Council Review of Long-Term/Permanent Changes to the Public Way” to the Town Services and Outreach Committee and to the Governance, Organization and Legislation Committee, for a report and recommendation to the Town Council in 90 days.

**Agenda Item 7.b. Presentations and Discussion: Town Manager Evaluation Calendar & Reminder of Process**

Councilor Hanneke noted the required budget hearing is scheduled for July 13, the Council is scheduled to vote on the FY21 budget on July 20, and recommended the Council take up regular business on July 20 rather than July 13 and schedule another meeting August 3 for regular business.

Councilors discussed referring the goals and evaluation to a committee, the need for an alternate evaluation format, the need to translate goals into an evaluation, and the need for the whole Council to review evaluation documents in compliance with Open Meeting Law.

**MOTION:** President Griesemer moved, second by Councilor De Angelis, that the Town Manager evaluation be referred to the Governance, Organization, and Legislation Committee for the purpose of

guiding the process for the year, including the development of a format that is councilor-friendly and to draft goals in time to be brought to the Council in time for the August 17 Council meeting.

**VOTED** 13-0 unanimously by roll call that the Town Manager evaluation be referred to the Governance, Organization, and Legislation Committee for the purpose of guiding the process for the year, including the development of a format that is councilor-friendly and to draft goals in time to be brought to the Council in time for the August 17 Council meeting.

**Agenda item 7.c. Presentations and Discussion: Zoning Bylaw Amendment Process**

This item was deferred to a future meeting.

**Agenda item 14. Topics not anticipated 48 hours in advance of the meeting: Policing in Amherst**

Councilor Bahl-Milne stated that a meeting that was held with residents, Councilors, Police Chief, and staff was positive; she learned from the Chief that Amherst police handle many more situations than they used to, there is training about implicit bias and use of force, but no training about history of policing. There is a need to continue that conversation and suggested another meeting.

Councilors discussed the following:

- Potential citizens review of policing
- No current civilian oversight of the police department
- Meetings held in various locations
- Different types of police training
- Police dealing with homelessness and mental health issues
- Non-criminal calls do not require an armed officer to respond
- Council's role in the process
- Potential task force
- Need to listen/dialog
- Need to hear from those who are doing the work now
- Desire to have audience/participants visible on screen

**Agenda item 9.a. Appointments: Town Manager Appointments: Agricultural Commission, Affordable Housing Trust, Board of Assessors, Council on Aging, Design Review Board, Historical Commission, Leisure Services and Supplemental Education, Munson Memorial Building Trustees, Public Art Commission, Residents Advisory Committee, Water Supply Protection Committee**

DuMont reported that the Town Services and Outreach Committee recommended approval of the Town Manager reappointments.

**MOTION:** Councilor DuMont moved, second by Councilor Steinberg, to approve the following Town Manager reappointments under Charter Section 2.11(b):

- For terms expiring on June 30, 2023:
  - Agricultural Commission: Massoud Hashemi and David Machowski
  - Affordable Housing Trust: Sidonia Ferreira
  - Board of Assessors: Richard Morse
  - Council on Aging: Gregory Bascomb and Tim Neale
  - Design Review Board: Erika Zekos
  - Historical Commission: Janet Marquardt and Hetty Startup



- Leisure Services & Supplemental Education Commission: Youssef Fadel
- Munson Memorial Building Trustees: Claudia O'Brien
- Public Art Commission: William Kaizen
- Water Supply Protection Committee: Christina Cianfrani and Jack Jemsek
- For terms expiring on June 30, 2021:
  - Residents Advisory Committee: Keisha Dennis, Constance Kruger and James Pistrang

Councilor Hanneke commented that the Historical Commission has the power to institute demolition delays if it determines a property is a significant structure and if the destruction would be a detriment to the historical significance in Town. Councilor Hanneke stated that any structure could be deemed “significant,” and expressed concern about the misuse of the bylaw.

Councilor Schoen stated that the implications of demolition delays can have consequences for property owners, and that the bylaw should be revisited.

Councilors discussed removing the Historical Commission from the motion.

**VOTED** 11-0-2 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Pam, Ross, Ryan, Schoen, Schreiber, Steinberg, Swartz voted Yes; Councilors Griesemer and Hanneke Abstained) to approve the following Town Manager reappointments under Charter Section 2.11(b):

- For terms expiring on June 30, 2023:
  - Agricultural Commission: Massoud Hashemi and David Machowski
  - Affordable Housing Trust: Sidonia Ferreira
  - Board of Assessors: Richard Morse
  - Council on Aging: Gregory Bascomb and Tim Neale
  - Design Review Board: Erika Zekos
  - Historical Commission: Janet Marquardt and Hetty Startup
  - Leisure Services & Supplemental Education Commission: Youssef Fadel
  - Munson Memorial Building Trustees: Claudia O'Brien
  - Public Art Commission: William Kaizen
  - Water Supply Protection Committee: Christina Cianfrani and Jack Jemsek
- For terms expiring on June 30, 2021:
  - Residents Advisory Committee: Keisha Dennis, Constance Kruger and James Pistrang

**Agenda Item 9.a.(2) Appointments: Town Manager Appointments: Elementary School Building Committee (ESBC)**

President Griesemer and Councilor De Angelis withdrew their names from consideration.

President Griesemer noted the committee charge calls for two Councilors, at least one of which from Finance Committee.

Councilors briefly discussed skills and qualifications of ESBC members.

Councilors Brewer, DuMont, Hanneke, Schoen, Schreiber, and Steinberg gave brief statements about their qualifications and reasons for wishing to serve on the committee.

Councilors voted for their preference of Councilor from Finance Committee.

Councilors Bahl-Milne, De Angelis, DuMont, Hanneke, Pam, and Schreiber voted for Councilor Schoen. Councilors Brewer, Ross, Ryan, and Swartz voted for Councilor Steinberg, Councilors Griesemer, Schoen, and Steinberg Abstained.

Councilor Steinberg congratulated Councilor Schoen and withdrew his name from consideration.

Councilor DuMont withdrew her name from consideration.

Councilors voted for their preference of Councilor to fill the remaining Councilor vacancy.

Councilors Brewer, De Angelis, and Swartz voted for Councilor Brewer. Councilor Hanneke voted for Councilor Hanneke. Councilors Bahl-Milne, DuMont, Pam, Ryan, Schoen, and Steinberg voted for Councilor Schreiber. Councilors Griesemer and Schreiber Abstained.

**MOTION:** President Griesemer moved, second by Councilor Hanneke, to waive Council Rules of Procedure rule 8.6 for Councilor appointments to the Elementary School Building Committee.

**VOTED** 13-0 unanimously by roll call to waive Council Rules of Procedure rule 8.6 for Councilor appointments to the Elementary School Building Committee.

**MOTION:** President Griesemer moved, second by Councilor De Angelis, to recommend the Town Manager appoint under Charter Section 3.3(c) Councilor Schoen from the Finance Committee and Councilor Schreiber to the Elementary School Building Committee.

Councilor Ross stated that he will abstain because it is a Town Manager appointment, and he is not comfortable recommending to the Town Manager who to appoint.

**VOTED** 11-0-2 by roll call (Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ryan, Schoen, Schreiber, and Steinberg voted Yes; Councilors Ross and Swartz Abstained) to recommend the Town Manager appoint under Charter Section 3.3(c) Councilor Schoen from the Finance Committee and Councilor Schreiber to the Elementary School Building Committee.

**Agenda item 9.b.(1) Appointments: Town Council Appointments: Planning Board – extension of terms**

Councilor Ross reported the Outreach, Communications and Appointments Committee determined the applicant pool was insufficient to move forward to interviews, and the committee recommends the Council extend the current members' appointments to allow the Community Resources Committee additional time to recruit applicants over the summer.

**MOTION:** Councilor Ross moved, second by Councilor Bahl-Milne, to extend the appointments of Planning Board members Michael Birtwistle, Christine Gray-Mullen, and David Levenstein from June 30, 2020 to August 31, 2020.

**VOTED** 13-0 unanimously by roll call to extend the appointments of Planning Board members Michael Birtwistle, Christine Gray-Mullen, and David Levenstein from June 30, 2020 to August 31, 2020.

**Agenda item 6.a. Resolutions and Proclamations: Pollinator Protection Resolution**

**VOTED VIA CONSENT AGENDA** 13-0 unanimously to adopt the Town of Amherst Pollinator Protection Resolution, as presented.

**Agenda item 8.b. Action Items: Water and Sewer Rates**

**VOTED VIA CONSENT AGENDA** 13-0 unanimously to refer the Town Manager’s June 11, 2020 recommendation to increase water rates from \$3.90 to \$4.20/100cf and sewer rates from \$4.00 to \$4.60/100cf. to the Finance Committee for a report and recommendation to the Council by June 29, 2020.

**Agenda item 8.c. Action Items: Capital Improvement Program**

**VOTED VIA CONSENT AGENDA** 13-0 unanimously to refer the Town Manager’s June 11, 2020 FY21 Capital Improvement Program to the Finance Committee for a report and recommendation to the Council by June 29, 2020.

**Agenda item 8.f. Action Items: Extension of Deadline to Adopt the FY21 Budget – Charter Sec. 5.9**

**VOTED VIA CONSENT AGENDA** 13-0 unanimously to suspend Town Council Rules of Procedure rule 8.4 for the current agenda item.

**VOTED VIA CONSENT AGENDA** 13-0 unanimously to grant the exception requested by the Town Manager on June 10, 2020 in accordance with Charter Section 5.9 to modify the deadline established in Charter Section 5.5(c) to extend the time provided for the Town Council to adopt the FY21 budget from June 30, 2020 to July 30, 2020, due to the extra time needed because of the Governor’s declaration of a State of Emergency related to COVID-19.

**6. Committee Reports**

- a. Community Resources Committee** – Councilor Hanneke reported that the committee will hold a public hearing on Wednesday regarding proposed zoning bylaw amendment 11.250 regarding voting quantum related to site plan review.
- b. Finance Committee** – Councilor Steinberg noted upcoming meetings with various department heads are planned in the committee’s review of the FY21 budget.
- c. Governance, Organization, and Legislation Committee** – Councilor Ryan reported that the process for making recommendations to the Council for appointments of resident members of Finance Committee is in the packet.
- d. Joint Capital Planning Committee** – No new report.
- e. Outreach, Communications, and Appointments Ad Hoc Committee** – Councilor Ross expressed gratitude to the committee members, especially Councilor Swartz who served as the committee’s first chair. The Committee submitted a 30-page document outlining the process for bringing multiple-member body appointment recommendations to the Council, while balancing privacy and transparency.
- f. Town Services and Outreach Committee** – No further report.

**7. Approval of Minutes**

**VOTED VIA CONSENT AGENDA** 13-0 unanimously to approve the following Town Council Meeting minutes as presented:

- May 4, 2020 Special Joint Town Council/Town Services and Outreach Committee Meeting minutes
- May 18, 2020 Special Joint Town Council/Town Services and Outreach Committee Meeting minutes
- June 1, 2020 Regular Town Council Meeting minutes
- June 8, 2020 Town Council Public Hearings on the Regional School Budget and One-Month Budget Meeting minutes

## 8. Town Manager Report

Councilor Hanneke asked and commented about the following:

- Timeline for reopening libraries
- Dire need for public bathroom, cooling stations, and internet access
- Timeline for parking enforcement resuming
- Polling locations and plans for elections
- Rules for playground use need posting
- Ribbon cutting for opening of Groff Park

Town Manager Paul Bockelman responded:

- There will be a ribbon cutting for Groff Park
- Signs can be placed at playgrounds
- Schools decided to keep playgrounds closed
- Looking about locations for elections that will allow social distancing measures, encouraging early voting if possible
- Parking enforcement will be evaluated around July 1
- Working on solutions regarding reopening the library and cooling stations

Councilor Brewer asked about employees returning to work in Town buildings.

P. Bockelman responded that the Town has installed plexi-glass, social distancing people, buildings are at 25% capacity, some employees continue to work remotely, not everyone can be accommodated in the building.

Councilor Pam stated that library starts curbside pick-up on Thursday, and asked about the opening date for Groff Park.

P. Bockelman responded that there is no set opening date, but the project is nearing completion.

## 9. Town Council Comments

- President Report** - President Griesemer noted the FY21 budget will be submitted to the Council on June 29 and the Public Hearing on the FY21 budget is scheduled for July 13.
- Future Agenda Items** - *None*
- Councilor Comments** - *None*

## 10. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting

## 11. Executive Session – *None*

## 12. Adjourn

President Griesemer declared the meeting adjourned at 11:25 p.m. on June 15, 2020.

Respectfully submitted,



Athena O'Keeffe

Clerk of the Council

**Record of Agenda Packet Materials and Documents Presented**

- 00. 06-15-2020 Draft Motions for Town Council as of 06-12-2020
- 00. 06-15-2020 Draft Motions for Town Council revised 06-15-20
- 00. 06-15-2020 FINAL Town Council Agenda - CIP Presentation
- 00. 06-15-2020 FINAL Town Council Agenda - CIP Public Forum
- 00. 06-15-2020 FINAL Town Council Agenda Revised 6-15-20
- 6.a. 8.a. 2020-06-15 GOL Report to Town Council
- 6.a. Pollinator Protection Resolution\_FINAL
- 7.a. Timeline for Town Manager FY20 Evaluation - Draft as 6-1-2020 -- without resources listed
- 7.b. 8.a. 8.e. 2020-06-11 CRC Report to Town Council
- 7.b. Zoning Bylaw Process Flow Chart - Adopted by CRC 2020-06-03
- 8.a. PB Report to TC on Article 14 Temporary Zoning FINAL
- 8.a. Temporary Zoning - Text reviewed by Atty JBard 5-27-20
- 8.a. Zoning Article 14 - Classified Ad Confirmation
- 8.b. FY21 Water and Sewer Rate Memo - 6.12.20 FINAL
- 8.b. FY21 WATER SEWER 6.9.20
- 8.d. 8.e. FC Report 6.15.20
- 8.d. Budget - FY21 One-Month Budget 05-29-2020
- 8.d. Council - One Month Budget 6.1.20
- 8.e. CPA Report-Draft
- 8.f. Town Manager COVID-19 Memo to Town Council Extension of Timelines - 06-10-2020
- 8.g. DRAFT Letter re 132 Northampton Road as of 6-14-2020
- 8.g. DRAFT Letter re 132 Northampton Road as of 6-14-2020 - Modified 6-15-2020 1145 AM
- 8.g. guidecomprehensivepermit
- 8.g. mhphandbookzoning
- 8.g. Select Board Letter to ZBA Beacon 120616 FINAL
- 8.g. Timeline - 132 Northampton Road as of 6-14-2020
- 8.h. DRAFT Options for decision-making regarding long-term or permanent changes to the public way - 6-1-2020
- 9.a.1. 2020-06-01 TSO Report to Town Council dd
- 9.a.1. Committee Reappointments - 06-01-2020
- 9.a.2. Elementary School Building Committee Charge DRAFT
- 9.a.2. Memorandum on Elementary School Building Committee appointed by Council 6-14-2020
- 9.b.1. 2020-06-15 OCA Report to Town Council
- 10.c. Process for GOL Recommendations to Town Council for non-voting members of the Finance Committee\_Adopted6-03-2020
- 10.d. JCPC REPORT APPENDIX 5-YEAR PLAN
- 10.d. JCPC report with appendix 5-Year plan
- 10.d. REPORT OF THE JOINT CAPITAL PLANNING COMMITTEE 6.1.20 Final
- 11.a. 05-04-2020 DRAFT Special Joint Town Council and Town Services and Outreach Committee Minutes
- 11.b. 05-18-2020 DRAFT Special Joint Town Council and Town Services and Outreach Committee Minutes
- 11.c. 06-01-2020 DRAFT Town Council Minutes

11.d. 06-08-2020 DRAFT Town Council Minutes - Regional School and One-Month Budget Hearings  
11.d.1. 06-08-2020 DRAFT Town Council Minutes - Regional School Budget Public Hearing  
11.d.2. 06-08-2020 DRAFT Town Council Minutes - One-Month Budget Public Hearing  
12. Town Manager Report 06-15-2020  
Five Year Plan 6.11.20  
FY21 CIP FORUM 6.9.20  
FY21 FORUM PPT 6.15.20  
Process to Recommend Appointments to Submitted by OCA  
Report 2020-06-15 TSO\_