

Bylaw Review Meeting Minutes
July 30, 2019

Members Present: Alisa Brewer, Patricia De Angelis, Bernie Kubiak, Bob Ritchie (Chair), Evan Ross

Staff Present: Geoff Kravitz

No members of the public present

Meeting convened at 8:32

Bring Your Own Bottle Bylaw discussion: does the committee want to get involved in the drafting of a bylaw as the Board of Licensing adopted regulations, may propose a bylaw? Consensus is that the committee will not take this up.

Zoning bylaw was adopted by the Council at its last meeting.

Town attorney feedback was received but too late to post for this meeting. Comments from town attorneys will be distributed and put on next agenda for discussion.

Timeframe for the committee: August 15th as date for crosswalk document. Assign a alphanumeric designation to the old bylaws for purposes of comparison? Consensus: use the page numbers of the old version of the bylaws. Kravitz will create the document.

October 1st – create final draft, reviewed October 15th, send the document to Council for first reading November 18th.

Bylaw Review:

3.61 (2) a. Residential Rental Property: perhaps recommend to the council that they develop a comprehensive residential rental property bylaw. For the current bylaw, there may be a need to retitle the short-term section to distinguish it from Air B&B type rentals. Retitle the section to Rentals Not Governed by Ch 337 of the Acts of 2018; section a to Rentals Not to Exceed 1 Year. Issue is that the entire bylaw refers to self-certification of property, so section G (2) a is better fitted in section F (inspections) as paragraph 5. Need to bring to the Building Commissioner's attention the exception due to the reference of Ch.337 and the preference not to disadvantage the academic community sabbatical rentals. Kravitz will discuss with the Building Commissioner and confirm what approach will be taken with Air B&B type rentals, get clarification before this is sent to the Council.

3.62 Zero Energy Town Buildings: eliminate italics in the bylaw. Building site is defined but never used but Project site is used but not defined. Delete the term Building site and capitalize Project throughout the bylaw. Section C. Zero Energy Requirements: modify first paragraph to include language from section C4, delete C4. Create a list from the requirements in G4.

3.63 Council on Aging: substitute Council on Aging for the term Council. Recommendation that the Council on Aging submit an annual report to the Town Council and a copy to the Department of Elder Affairs.

Special Acts and Statutes accepted: Charter calls out lists of recognized and no longer recognized acts but there needs to be a review of the existing list of special acts. Ritchie created a printout of all the special acts for the previous bylaw review committee. Acceptances aren't referenced in the Charter.

For next meeting Town Attorney comments and 3.24 (Dog Welfare) and 3.25 (Animal Welfare). Next meeting is August 6th, follow up August 13th, August 27th. September meetings: 5th, 2:00 to 4:00pm; September 16, 8:30 – 10:30.

Meeting adjourned 10:15.

Respectfully submitted'
Bernie Kubiak, Clerk

Documents referred to
Draft 6, Revised Bylaws
"To Do" list