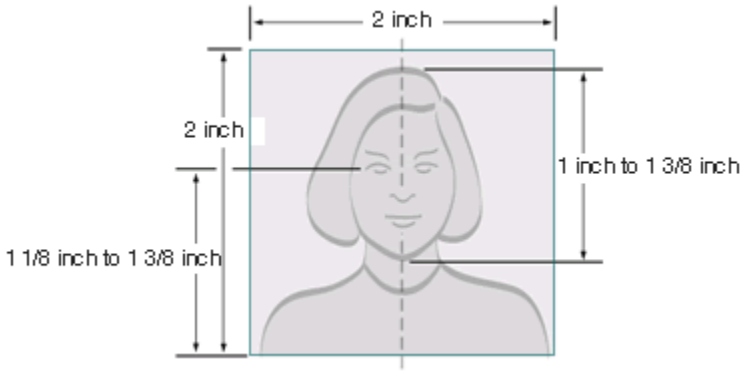
AMHERST TAXI LICENSE PHOTO REQUIREMENTS

- In color
- Printed on photo quality paper
- 2 x 2 inches (51 x 51 mm) in size
- Sized such that the head is between 1 inch and 1 3/8 inches from the bottom of the chin to the top of the head. View the Photo Composition Template BELOW for more size requirement details.
- Taken within the last 6 months to reflect your current appearance
- Taken in front of a plain white or off-white background
- Taken directly facing the camera with a neutral facial expression and both eyes open
- Taken in clothing that you normally wear on a daily basis:
  - Do not wear a hat or head covering that obscures the hair or hairline, unless worn daily for a religious purpose. Your full face must be visible, and the head covering must not cast any shadows on your face.
  - Headphones, wireless hands-free devices or similar items are not acceptable in your photo.
  - If you normally wear prescription glasses, a hearing device or similar articles, they may be worn for your photo.
  - Dark glasses or non-prescription glasses with tinted lenses are not acceptable unless you need them for medical reasons (a medical certificate may be required)
  - Glare on glasses is not acceptable in your photo. Glare can be avoided with a slight downward tilt of the glasses or by removing the glasses or by turning off the camera flash.

Photos copied or digitally scanned from driver's licenses or other official documents are not acceptable. In addition, snapshots, magazine photos, low quality vending machine or mobile phone photos, and full-length photographs are not acceptable.

- Make sure the photo presents the full head from the top of the hair to the bottom of the chin
- Make sure the eye height is between 1 1/8 inches to 1 3/8 inches (28 mm – 35 mm) from the bottom of the photo
- Center the head with the frame
- The person in the photo should have a neutral expression and be facing the camera
- Paper Photo Head Size Template



Photos are available at the Amherst Town Clerk's office, the U.S. Post Office and local pharmacies.